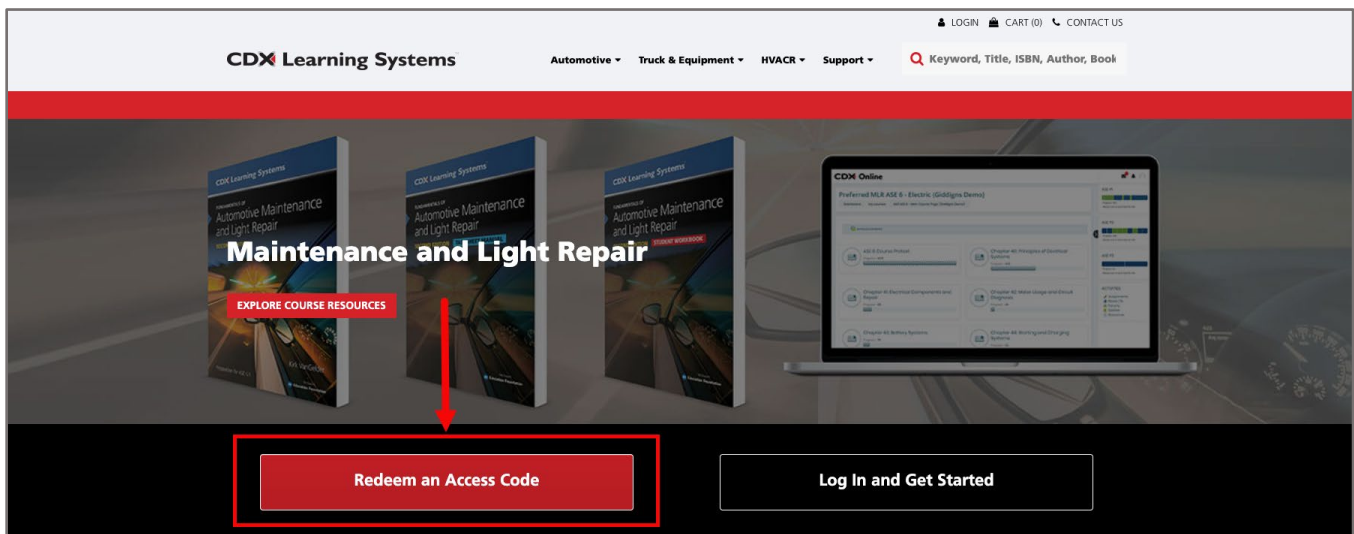


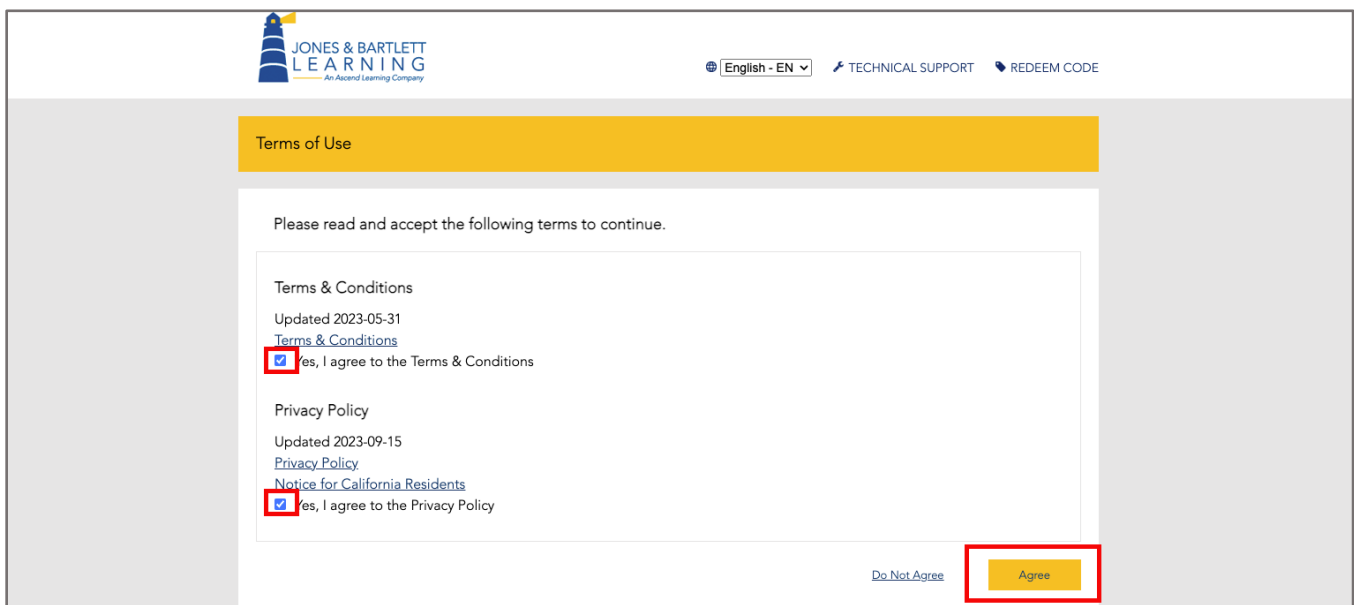
First Day of Class

This document provides instructions on getting you started with creating a User Account, accessing your course, and exploring basic platform navigation.

1. If this is your first time using CDX, your first step will be to create your own user account. To do this you will need to redeem your 10-digit access code at www.cdxlearning.com.
2. If you already have a CDX user account, login and click **Redeem an Access Code** and follow the directions displayed on your screen and skip to Step 10 of this document.
3. With your access code in hand, navigate to www.cdxlearning.com in your web browser and click **Redeem an Access Code**.



4. Read the Terms and Conditions and Click **Agree** when finished.



5. On the following page, enter your 10-digit access code into the field provided. Please note, do not use any spaces while you are inputting the code.

JONES & BARTLETT LEARNING
An Ascend Learning Company

English - EN TECHNICAL SUPPORT REDEEM CODE

Redeem an Access Code

Redeem your Access Code below to set up an account and access your content.

Access Code (Required) ⓘ

Access Code

Redeem

→ [Already have an account?](#)
Log in to redeem your Access Code.

? [Need help?](#)
Contact us today.

6. Once the code is processed, confirm the courseware package you have redeemed access to by reviewing the product details displayed. Then click **Confirm and create new account**.

JONES & BARTLETT LEARNING
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English - EN TECHNICAL SUPPORT REDEEM CODE

Confirm Your Selection

Confirm the details of your Access Code below.

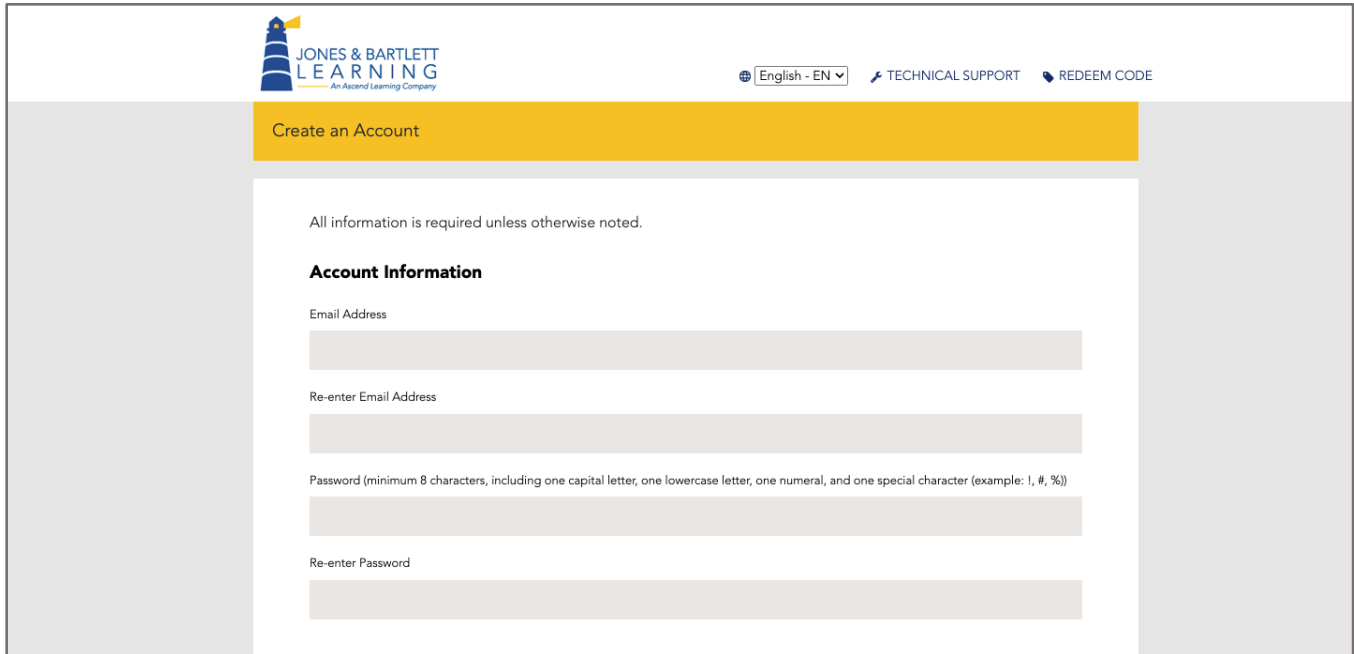
CDX Advantage Access - (FAT3e) ASE 6 Electrical, 3e
Access Code: 9926459543

Confirm with existing account **Confirm and create new account** Cancel

→ [Already have an account?](#)
Log in to redeem your Access Code.

? [Need help?](#)
Contact us today.

7. On the next page, please fill in all required fields to complete your account setup. Please note, you must enter a valid email address for your account to receive important course notifications and for the ability to retrieve or reset your password in the future.



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English - EN TECHNICAL SUPPORT REDEEM CODE

Create an Account

All information is required unless otherwise noted.

Account Information

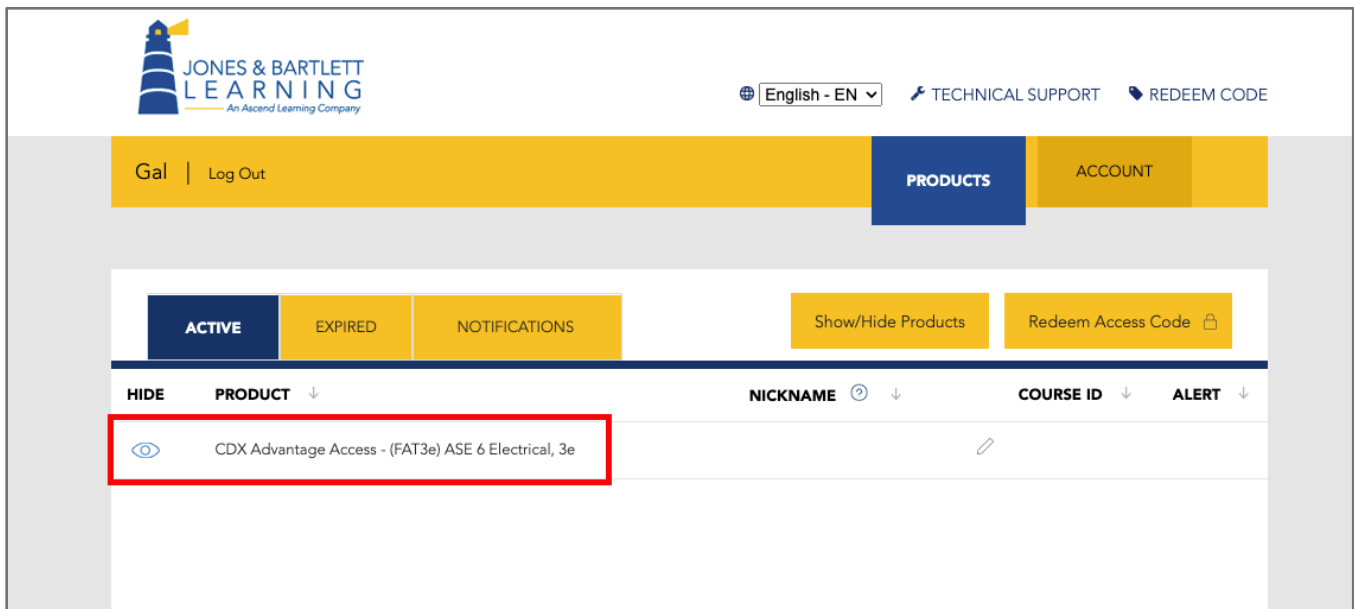
Email Address

Re-enter Email Address

Password (minimum 8 characters, including one capital letter, one lowercase letter, one numeral, and one special character (example: !, #, %))

Re-enter Password

8. When you're finished, click **Create Account** at the bottom of the page. Your My Account page will then open, displaying the courses and eBook available to you.



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English - EN TECHNICAL SUPPORT REDEEM CODE

Gal | Log Out

PRODUCTS ACCOUNT

ACTIVE EXPIRED NOTIFICATIONS Show/Hide Products Redeem Access Code

HIDE	PRODUCT	NICKNAME	COURSE ID	ALERT
	CDX Advantage Access - (FAT3e) ASE 6 Electrical, 3e			

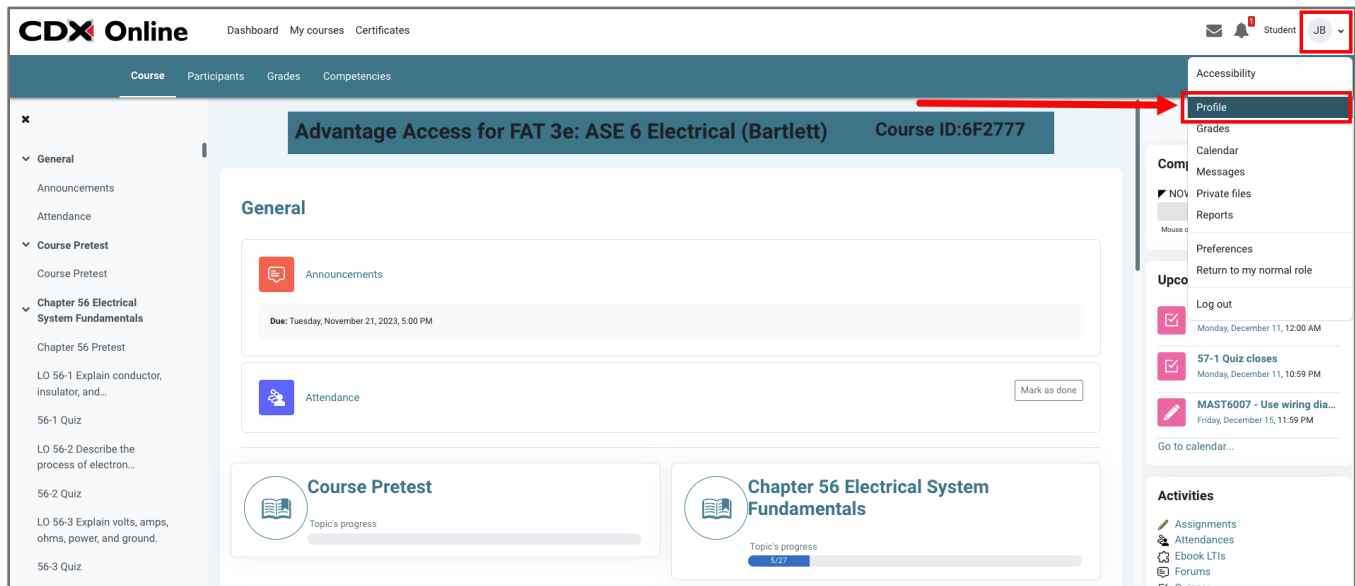
9. To enroll in and open a course, click on the **course name** you would like to access. You will be brought to the course launch page where you must click **Enter Course ID** to enter your 6-character Course ID. If you don't know your Course ID, consult with your instructor or course administrator.

The screenshot shows the course launch page for "CDX Advantage Access - (FAT3e) ASE 6 Electrical, 3e". The page has a header with the Jones & Bartlett Learning logo, a language dropdown set to "English - EN", and links for "TECHNICAL SUPPORT" and "REDEEM CODE". Below the header is a navigation bar with "Gal | Log Out", "PRODUCTS", and "ACCOUNT". The main content area displays "ENROLLMENT DETAILS" with fields for "Instructor Name" and "Course ID", both currently empty. To the right of these fields are the "Redemption Date: 11/8/2023" and "Expiration Date: 11/7/2024". A red "LAUNCH" button with a right arrow is positioned above a grey "Enter Course ID" input field, which also has a right arrow. A red box highlights the "Enter Course ID" field. At the bottom left is a "Back to Products" button.

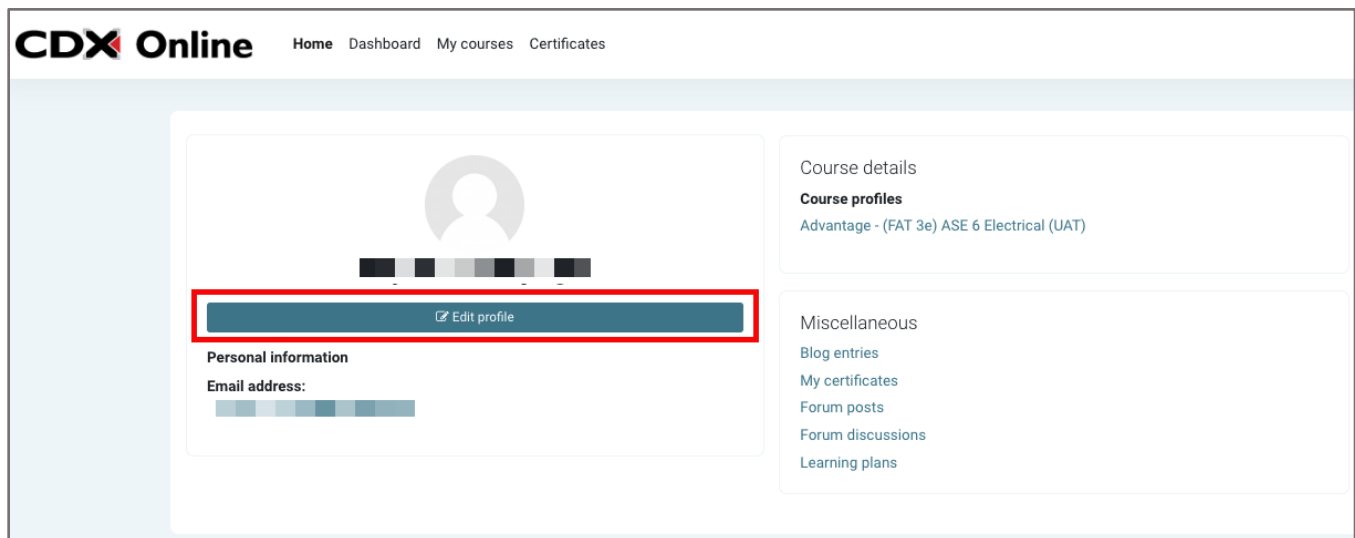
10. After entering your course ID in the field provided, click the **Enroll** button.

The screenshot shows the "Enter your Course ID" page. The header and navigation bar are identical to the previous screenshot. The main content area has the title "Enter your Course ID" and a sub-header "Enter the Course ID provided by your instructor." Below this is a grey "Course ID" input field, which is highlighted with a red box. To the right of the input field is a help icon and the text "Need help? Contact us today". Below the input field is a yellow "Enroll" button, with a red arrow pointing to it. At the bottom left is a "Back to Course Details" button.

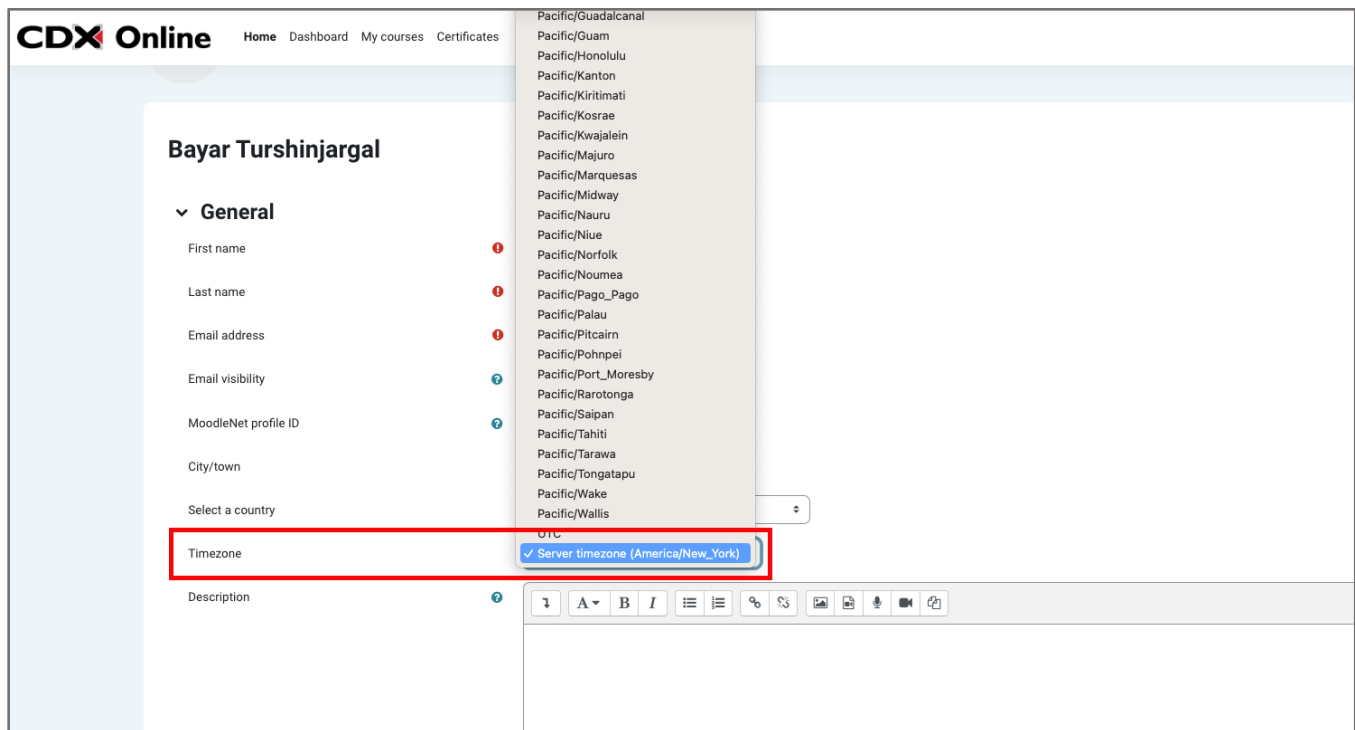
11. You are now enrolled in the course and may click the **Launch** button to open it and begin your work.
12. Launching the course will open the course homepage in a new window. Before beginning any work, it may be necessary to adjust your profile's time zone. Your profile's time zone is set to Eastern Standard Time by default. If you are located in a different time zone, click on the **Profile** button at the top right of the page and select the **Profile** option from the dropdown menu.



13. On the next page, under **User details**, click the **Edit profile** option.

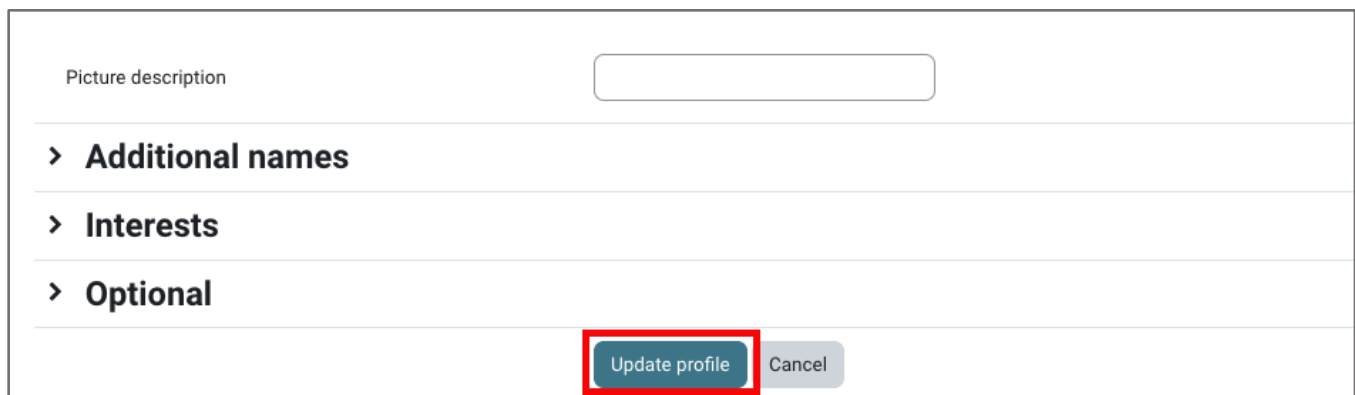


14. On the following **Edit Profile** page, you will find a setting for **the Time zone**. Click on the dropdown menu to right of this setting and select an option that is nearest to you or shares your local time zone. Please note: all options are in alphabetical order.



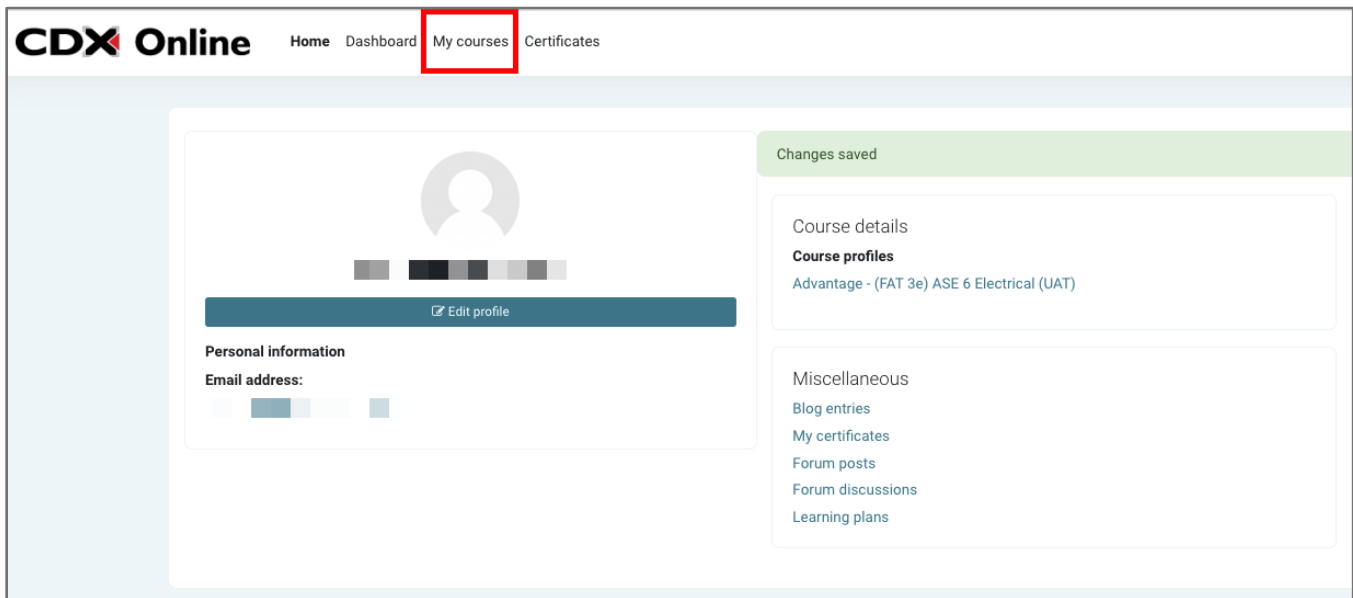
The screenshot shows the 'Edit Profile' page for a user named 'Bayar Turshinjargal'. The 'General' section is expanded, showing fields for First name, Last name, Email address, Email visibility, MoodleNet profile ID, City/town, Select a country, Timezone, and Description. The 'Timezone' field is highlighted with a red rectangle, and its dropdown menu is open, displaying a list of time zones in alphabetical order. The option 'Server timezone (America/New_York)' is selected and highlighted with a blue bar. The dropdown menu also includes 'UTC' and 'Pacific/Wallis'.

15. After you have selected the appropriate time zone, scroll to the bottom of the page and click the **Update profile** button to save your changes.

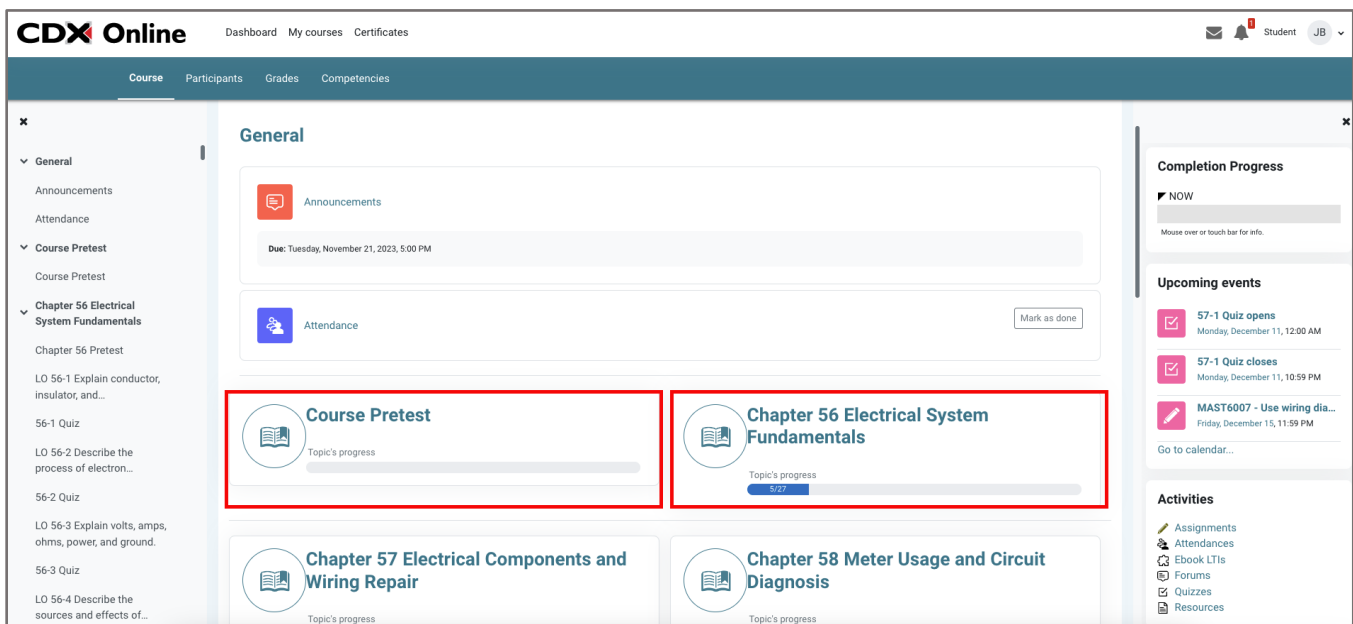


The screenshot shows the bottom of the 'Edit Profile' page. It includes a 'Picture description' field, a section for 'Additional names', 'Interests', and 'Optional' information, and a red rectangle highlighting the 'Update profile' button. A 'Cancel' button is also visible next to it.

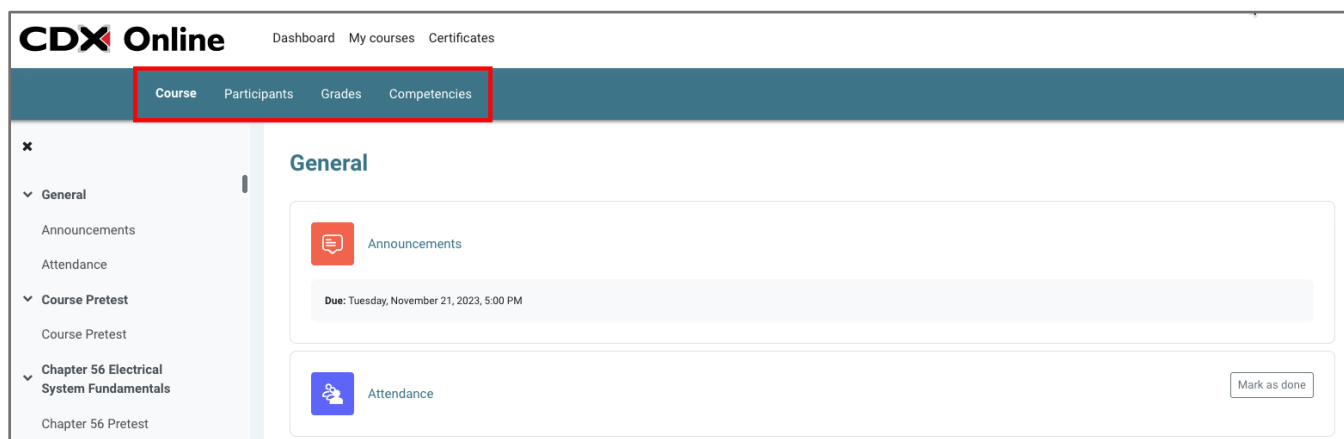
16. Then, to return to the course homepage, click on the **My courses** button at the top of the page and then select your course.



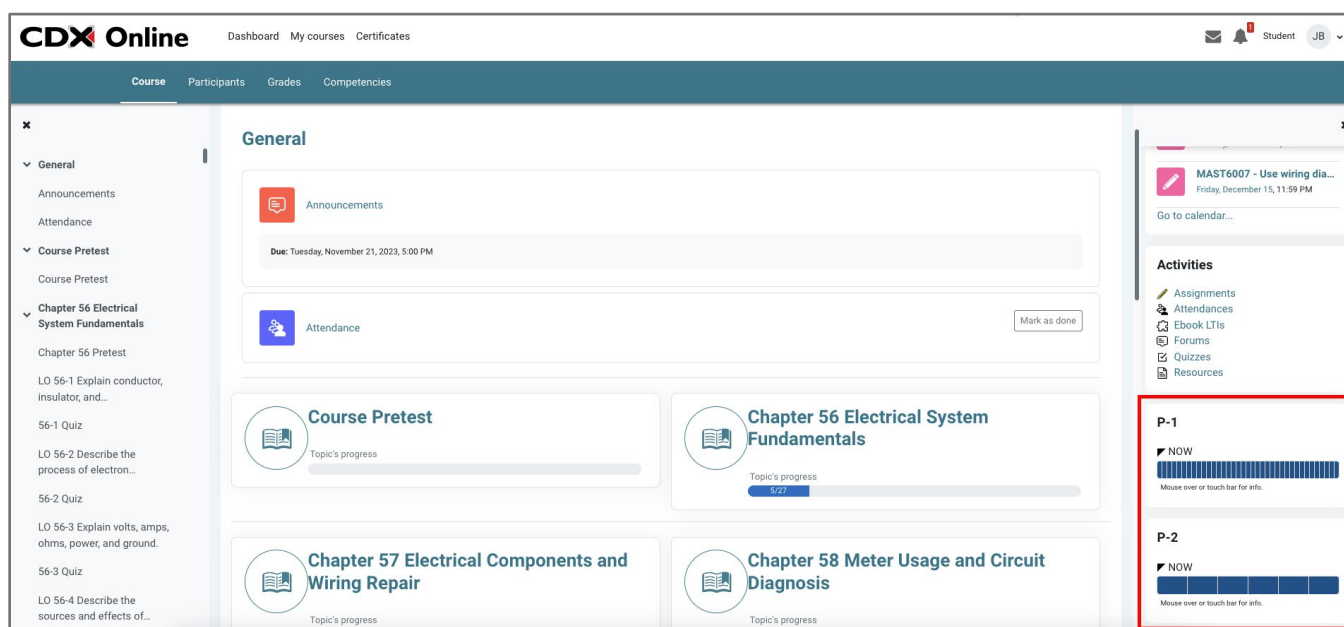
17. All course content is organized into topic blocks. You will find that each chapter from the textbook has a matching topic dedicated to storing its supporting activities and resources.



18. Towards the top of the page, your **Navigation Drawer** displays links to important pages in the course such as your **Homepage**, **Gradebook**, and **Dashboard**.



19. On the right side of the page, there is a tab dedicated to tracking blocks that reflect your completion of required tasksheets in the course.



20. Click on any topic of your choosing to open a page displaying its contents. Chapter content is presented in a list format organized by its learning objectives.

The screenshot shows the CDX Online interface. The main header includes 'CDX Online' and navigation links like 'Dashboard', 'My courses', and 'Certificates'. The user is logged in as 'Student' (JB). The main content area is titled 'Chapter 57 Electrical Components and Wiring Repair'. It features a list of learning objectives (LOs) and quizzes. The LOs are: LO 57-1 Explain the operation of switches and circuit protection devices, and LO 57-2 Describe the operation of relays and solenoids. The quizzes are: Chapter 57 Pretest, 57-1 Quiz, and 57-2 Quiz. The page also includes a sidebar with a list of topics and a right-hand panel with completion progress, upcoming events, and activities.

21. At the bottom of the chapter content page, you will find the chapter resources. Beneath the topic's contents at the bottom of the page, you will find navigation buttons to move to the previous or next topics within the course.

The screenshot shows the 'Chapter 57 Resources' section. It lists five resources: Chapter 57: Key Review, Chapter 57: Slide Presentation, Chapter 57: Audio Book, Chapter 57: Flashcards, and Chapter 57: Media Gallery. Each resource has a 'Mark as done' button. At the bottom, there are navigation buttons for 'Previous section' (Chapter 56 Electrical System Fundamentals), 'Jump to...' (a dropdown menu), and 'Next section' (Chapter 58 Meter Usage and Circuit Diagnosis).