How to Bulk Edit Assignment Activity Settings

This document contains instructions on how to make bulk edits to key assignment settings in a CDX course.

1. Open the course, and from the main menu, click More and Bulk Activity Settings.

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Chapter 56 Electrical					Settings	
System Fundamentals		Due: Tuesda	, November 21, 2	023, 5:00 PM		

 Under Assignment Bulk Activity Settings, you will have several options. Check Enable to activate date and time settings for Allow submissions from, Due date, Cut-off date, and Remind me to grade by. Adjust date and time setting as desired. Note that unchecking Enable will also uncheck the setting on your assignments.

Assignment Bulk Activity Settings							
 Availability 		-					
Allow submissions from	 	able					
Due date	 ④ (4 ◆) (December ◆) (2023 ◆) (10 ◆) (28 ◆) (10 ◆) 	able					
Cut-off date	 Ø (4 ♀) (December ♀) (2023 ♀) (10 ♀) (28 ♀) (≅ Ena 	able					
Remind me to grade by	 	able					



3. Once you have set your desired settings, check the assignments to which you wish to apply the settings. You can only select up to 5 Assignments at one time to apply the desired settings in your course. Note the counter in the upper left corner.



4. Once you have selected all the assignments you wish to apply your settings to (up to 5), click on **Save Changes**.



5. Repeat these steps as necessary to modify other Assignments.

