## How to Enable Student Groups

This document provides instructions for enabling the Groups function in your course to help organize and track separate student cohorts in the course.

1. First, from the course front page, click the Settings menu option at the top of the page.

2. On the course settings page, please scroll down to the Groups section and click to expand it.

| > Completion tracking |  |  |  |
| :---: | :---: | :---: | :---: |
| $\checkmark$ Groups |  |  |  |
| Group mode | $\bigcirc$ | Nogroups $\quad=$ |  |
| Force group mode | - | No * |  |
| Defaut grouping |  | None * |  |
| > Role renaming ${ }^{\text {e }}$ |  |  |  |
|  |  | Save and display | Cancel |
| - Required |  |  |  |

3. From the Group mode selections, choose your preferred option:

- Separate groups: Each group member may only see other students within their group.
- Visible group: Each group member is confined within their group but sees other groups.


## $\checkmark$ Groups

Group mode

Force group mode

Default grouping
(2) Visible groups

## None -

4. If you would like to apply this group setting to all course activities by default, adjust the Force group mode setting to Yes.

5. When ready, click the Save and display button at the bottom of the page.
$\checkmark$ Groups


## > Role renaming ©

Save and display

