

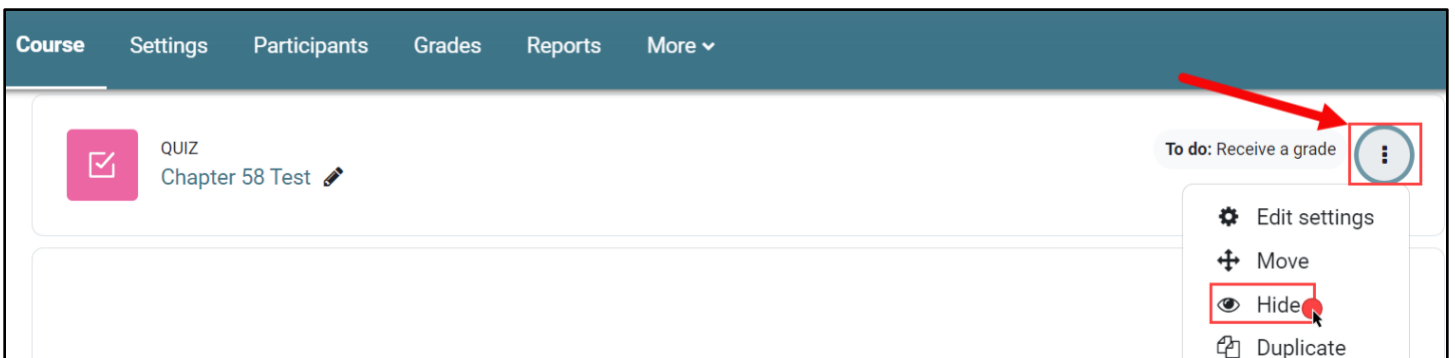
How to Hide Course Items from your Students

This document provides step-by-step instructions to hide select course content from your students to prevent them from viewing or accessing it.

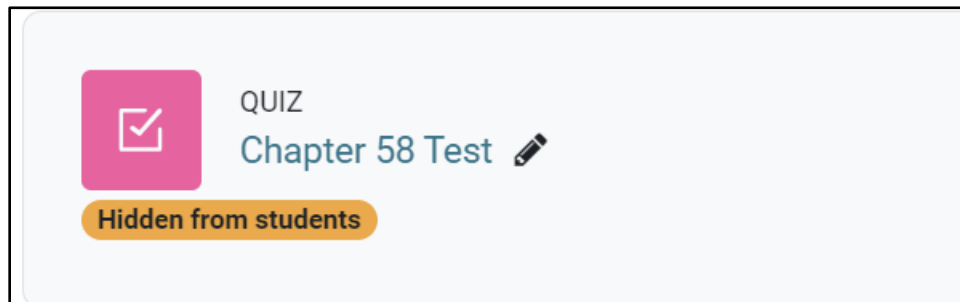
1. Navigate to the course page which contains the items you would like to hide, then toggle on the course **Edit Mode** in the top right corner of the page.



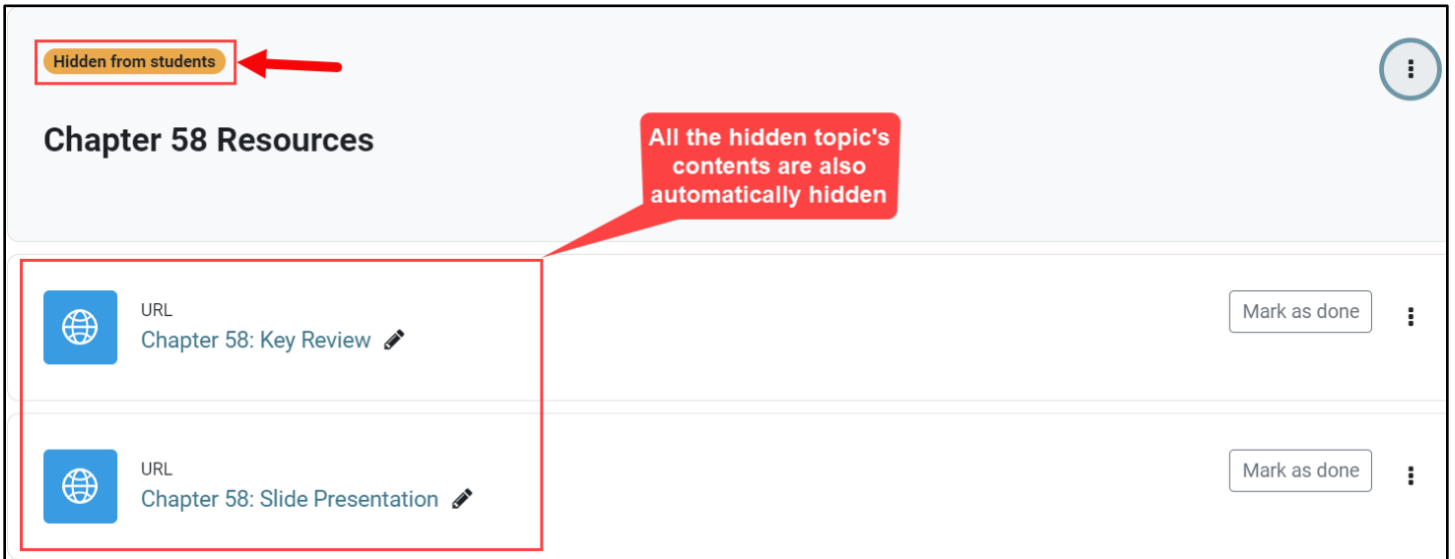
2. The page refreshes and displays editing options in line with applicable course items. Locate the item(s) you wish to hide, click the **Edit** button to its right, and select **Hide** from the dropdown menu.



3. Hiding an item removes it from your students' view, including in the gradebook when it is a gradable activity. Hiding items also prevents students from accessing or completing the resource or activity. Hidden items are identified in your instructor view as "**Hidden from students.**"

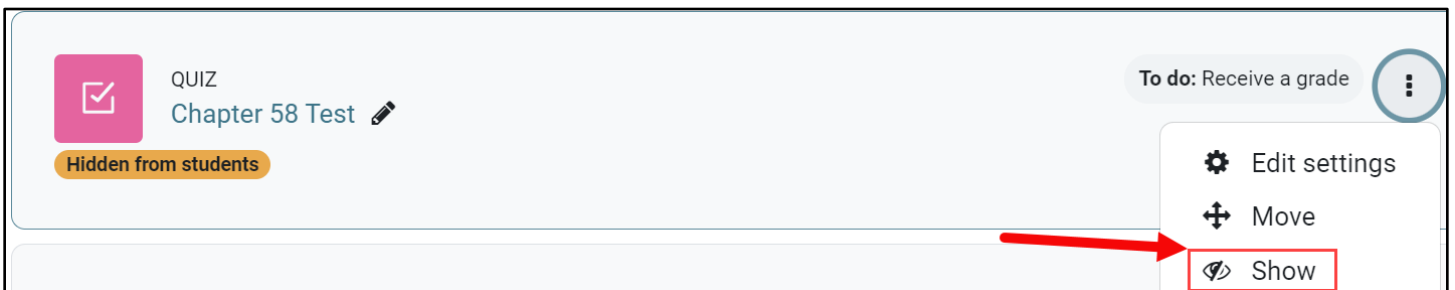


4. In addition to hiding individual items, you may hide full course topics and their contents from students by selecting the **Hide** option from the settings menu for the desired topic. As an instructor, you may still access any hidden items as needed without ever revealing them to your students.



The screenshot shows a course topic titled "Chapter 58 Resources". At the top left, there is a yellow button labeled "Hidden from students" with a red arrow pointing to it. Below the title, there are two items listed, each with a globe icon and a "Mark as done" button. The items are "Chapter 58: Key Review" and "Chapter 58: Slide Presentation". A red callout box with a speech bubble points to the items, containing the text: "All the hidden topic's contents are also automatically hidden".

5. To unhide any hidden item in the course, turn **Editing** back on, click the item's **Edit** menu, and select the **Show** option to make it available again.



The screenshot shows a course item titled "Chapter 58 Test" with a pink checkmark icon. Below the title, there is a yellow button labeled "Hidden from students". To the right, there is a "To do: Receive a grade" button and a three-dot menu icon. The menu is open, showing three options: "Edit settings", "Move", and "Show". A red arrow points to the "Show" option, which is highlighted with a red box.