How to Track Time for Students' Online Course Activity

This document provides instructions on how to track students' estimated course activity or engagement time. Engagement time is estimated by capturing the time between two or more consecutive clicks within a defined session of activity.

1. From the course homepage, click on the **Student Engagement** button from the Course Blocks tab on the right side of the page.
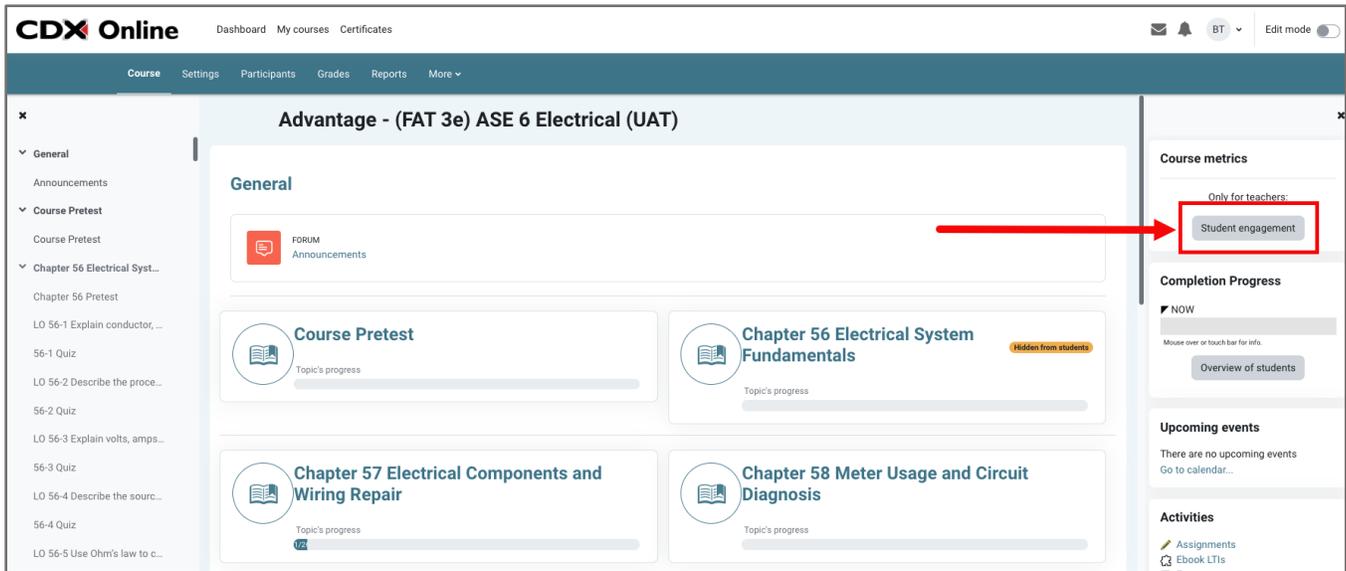
2. The next page will display the **Course dedication configuration** section where you may customize the parameters used for capturing your students' time.

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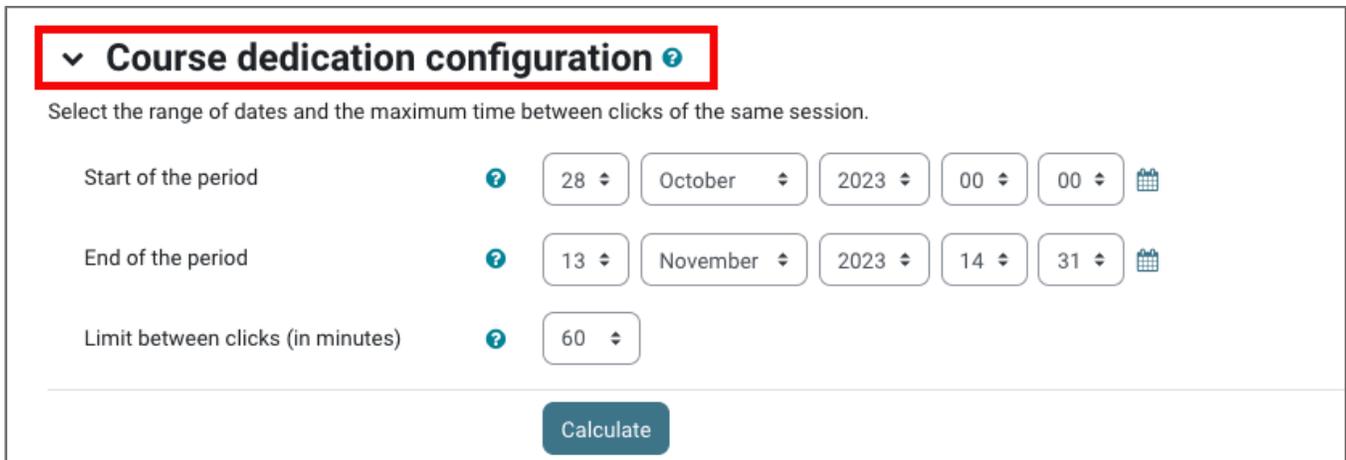
3. **Start of the period** is the date and time you would like to begin capturing student activity, and **End of the period** is the date and time you wish to stop capturing the student activity in the report. The period between the two is a window of time in which student cumulative activity will be reported when the report is calculated.

4. The **Limit between clicks** setting enables you to define what constitutes a single session of online activity in the report. For example, if the limit is set to 60 minutes, the report will display two distinct sessions of activity when a student has been active and then logged out or stepped away from their computer for a period of at least 60 minutes before returning, at which point the subsequent activity captured will report as a separate session.

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5. When satisfied with your settings, click the **Calculate** button to run the report.

6. The report displays below, revealing the length of time for which you have captured data next to **Elapsed time**, the **Total dedication** time all course participants have been active within the defined period, and the calculated average of activity per person, or **Mean dedication**.

7. Below this section, there is a list of course participants and their individual duration of online activity, or student engagement, within the time frame. You may also download the results by clicking the **Download in Excel format** button.

	First name	Last name	Group	Course dedication	Connections per day
MB	Mel	Brooks	Group A	3 hours 16 mins	0.24
MD	Mike	Davis	Group A	None	0.06

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8. You may click on any individual's name to gain further insight into their activity, including their **Session start** and the **Duration** of each of their sessions.

Detailed course dedication of MB *Mel Brooks*.

Period since *Saturday, October 28, 2023, 12:00 AM to Monday, November 13, 2023, 2:31 PM*

Elapsed time: 16 days 15 hours

Total dedication: 3 hours 16 mins

Mean dedication: 32 mins 41.33 secs

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Session start	Duration	IP
Wednesday, November 8, 2023, 1:11 PM	42 mins 39 secs	10.40.20.13, 10.40.20.32
Wednesday, November 8, 2023, 3:36 PM	25 mins 46 secs	10.40.20.32
Friday, November 10, 2023, 10:28 AM	1 hour 42 mins	10.182.193.99, 10.182.193.60
Friday, November 10, 2023, 4:24 PM	5 mins 12 secs	10.182.197.222
Saturday, November 11, 2023, 2:15 PM	1 min 1 sec	10.182.194.60
Monday, November 13, 2023, 9:32 AM	19 mins 18 secs	10.182.192.153, 10.182.194.60

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