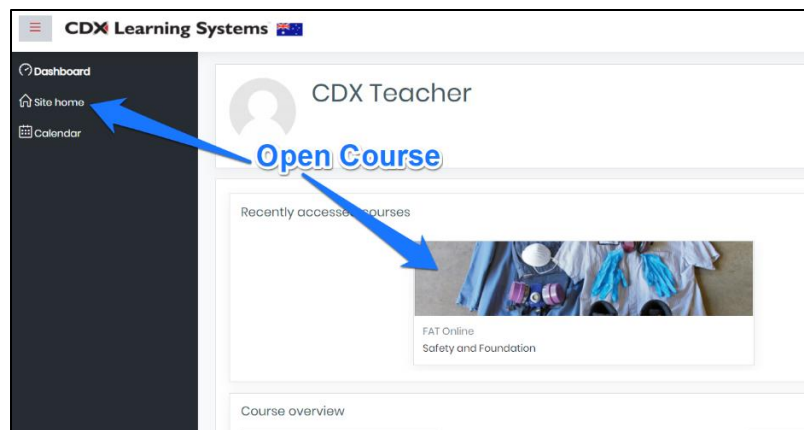


CDX FAT 2e & FMHE: View Students, Groups, Grades and Activity

This document will walk you through viewing:

1. Course Participants
2. Course Grades
3. Course Time Tracking
4. Course Reports

First, you must select the course you wish to view Grades and Reports for. Do this by opening **Site Home** from the **System Drawer** and selecting a course, or choosing a course from your **Dashboard**.



View Course Participants

Course Participants will show you which students and teachers have access to your courses, what groups they are in, and other information.

1. After you choose and open your course, you will access the **Course Participants** from the **System Drawer**.



2. After you open **Course Participants**, you will be able to filter by groups, see what groups students are in, and when they last accessed. You can also use the Course Participants list to open student profiles.

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Participants
No filters applied

Search keyword or select filter

Number of participants: 6

First name **All** A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Surname **All** A B C D E F G H I J K L M N O P Q R S T U V W X

First name / Surname	Email address	Roles	Groups	Last access to course
Student Demo 1	studentdemo1@example.com	Student	Example Group 1	10 mins 47 secs
Student Demo 2	studentdemo2@example.com	Student	Example Group 1	7 mins 24 secs
Student Demo 3	studentdemo3@example.com	Student	Example Group 1	4 mins 44 secs
Student Demo 4	studentdemo4@example.com	Student	Example Group 2	Never
Student Demo 5	studentdemo5@example.com	Student	Example Group 2	Never
CDX Teacher	cdxteacher@cdxsite.com	Non-editing teacher	No groups	5 days 18 hours

View Course Grades

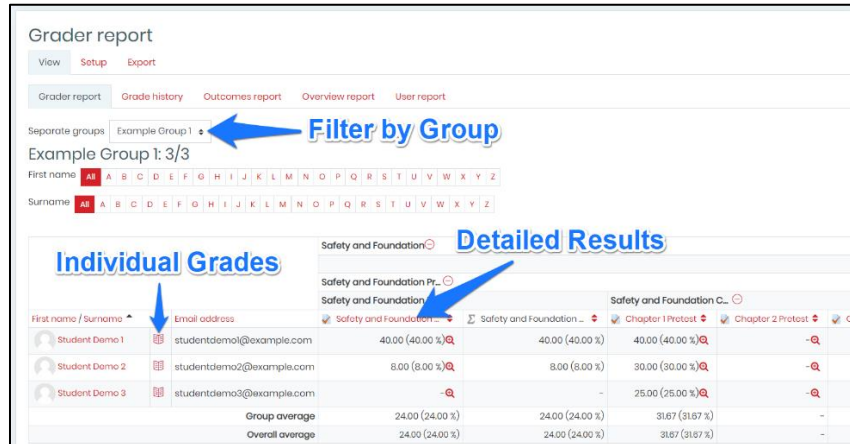
Course Grades will show you your student's grades.

1. You will access **Course Grades** from the **System Drawer**.



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- After you open **Course Grades**, you will be able to filter by group and see your group's grades. In addition, you can click the appropriate icon next to the student's name to see their individual grade report, as well as click the quiz name to view detailed quiz results.



- If you click the Quiz Name to view the detailed Quiz Results you will see detailed information on the student's attempts, including how long the attempt took, when they took it, and which questions they got correct or incorrect.

First name / Surname	Email address	State	Started on	Completed	Time taken	Grade/100.00	Q.1 /5.00	Q.2 /5.00	Q.3 /5.00	Q.4 /5.00	Q.5 /5.00
Student Demo 1 Review attempt	studentdemo1@example.com	Finished	7 May 2020 9:03 AM	7 May 2020 9:04 AM	1 min 7 secs	40.00	✗ 0.00	✗ 0.00	✗ 0.00	✓ 5.00	✓ 5.00
Student Demo 2 Review attempt	studentdemo2@example.com	Finished	7 May 2020 9:15 AM	7 May 2020 9:16 AM	1 min 4 secs	30.00	✗ 0.00	✓ 5.00	✗ 0.00	✗ 0.00	✓ 5.00
Student Demo 3 Review attempt	studentdemo3@example.com	Finished	7 May 2020 9:19 AM	7 May 2020 9:21 AM	2 mins 4 secs	25.00	✗ 0.00	✓ 5.00	✗ 0.00	✗ 0.00	✓ 5.00

View Course Time Tracking

The **Course Dedication Tool** will show you how much time each student has spent in the course, along with averages for the class.

- You will find the **Dedication Tool** on the right hand menu within your course.



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2. After you open the **Dedication Tool**, you can choose the date and time ranges for the calculation. Once calculated, you can see totals and averages for the list of users shown.

To see only one group of users, simply click the **group name** from the list.

Course dedication configuration **Choose period and calculate**

Select the range of dates and the maximum time between clicks of the same session

Start of the period: 15 April 2020 15:45

End of the period: 7 May 2020 09:36

Limit between clicks (in minutes): 60

Calculate

All course members dedication. Click on any name to see a detailed course dedication for it.
Period since *Wednesday, 15 April 2020, 1:45 PM* to *Thursday, 7 May 2020, 9:36 AM*
Elapsed time: 21 days 19 hours
Total dedication: 17 mins 7 secs
Mean dedication: 3 mins 25.4 secs

Click to filter by group

Download in Excel format

First name	Surname	Group	Course dedication	Connections per day
Student	Demo 1	Example Group 1	11 mins 41 secs	0.05
Student	Demo 2	Example Group 1	2 mins 54 secs	0.05
Student	Demo 3	Example Group 1	2 mins 32 secs	0.05
Student	Demo 4	Example Group 2	None	0

View Course Reports

You have access to a few reports that will detail course activity.

1. You will find a list of Reports on the right hand menu within your course.

You are logged in as CDX Teacher

Course dedication

Only for teachers:

Dedication tool

Reports

- Logs
- Activity
- Participation
- Completion

View Course Reports

and Foundation

My courses > Safety and Foundation

ncements

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- Two key reports are the **Course Completion Report** and **Course Logs**
- Course Completion** will give you a list of students that can be sorted by groups. This list shows which course activities each student has completed.

Separate groups: Example Group 1 **Filter by group**

First name: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Surname: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Completed

First name / Surname	Email address	Safety and Foundation Pretest	Chapter 1 Pretest	Objective K01001 Quiz	Objective K01002 Quiz	Objective K01003 Quiz	Objective K01004 Quiz	Objective K01005 Quiz	Chapter 1 End of Chapter Test	Chapter 1 Test	Chapter 2 Pretest	Objective K02001 Quiz	Objective K02002 Quiz	Objective K02003 Quiz	Objective K02004 Quiz	Objective K02005 Quiz	Objective K02006 Quiz	Objective K02007 Quiz	Objective K02008 Quiz	Objective K02009 Quiz	Objective K02010 Quiz	Chapter 2 End of Chapter Test	Chapter 2 Test	Chapter 3 Pretest	Objective N03001 Quiz	C451 - Identify general...	C460 - Identify the...
Student Demo 1	studentdemo1@example.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Student Demo 2	studentdemo2@example.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student Demo 3	studentdemo3@example.com	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Download in spreadsheet format (UTF-8 .csv)
Download in Excel-compatible format (.csv)

- Course Logs** will give detailed information on what each student has been doing within the course:

Safety and Foundation Example Group 1 All participants All days

All activities All actions All sources All events Get these logs

Filter by group

Time	User full name	Affecting user	Event context	Component	Event name	Description	Origin	IP address
7 May 2020, 9:21 AM	Student Demo 3	-	Quiz: Chapter 1 Pretest	Quiz	Course module viewed	The user with id '9' viewed the 'quiz' activity with course module id '2'.	web	
7 May 2020, 9:21 AM	Student Demo 3	Student Demo 3	Quiz: Chapter 1 Pretest	Quiz	Quiz attempt reviewed	The user with id '9' has had their attempt with id '7' reviewed by the user with id '9' for the quiz with course module id '2'.	web	
7 May 2020, 9:21 AM	Student Demo 3	Student Demo 3	Quiz: Chapter 1 Pretest	Quiz	Quiz attempt submitted	The user with id '9' has submitted the attempt with id '7' for the quiz with course module id '2'.	web	
7 May 2020, 9:21 AM	Student Demo 3	Student Demo 3	Course: Safety and Foundation	System	User graded	The user with id '9' updated the grade with id '120' for the user with id '9' for the grade item with id '103'.	web	

Get these logs