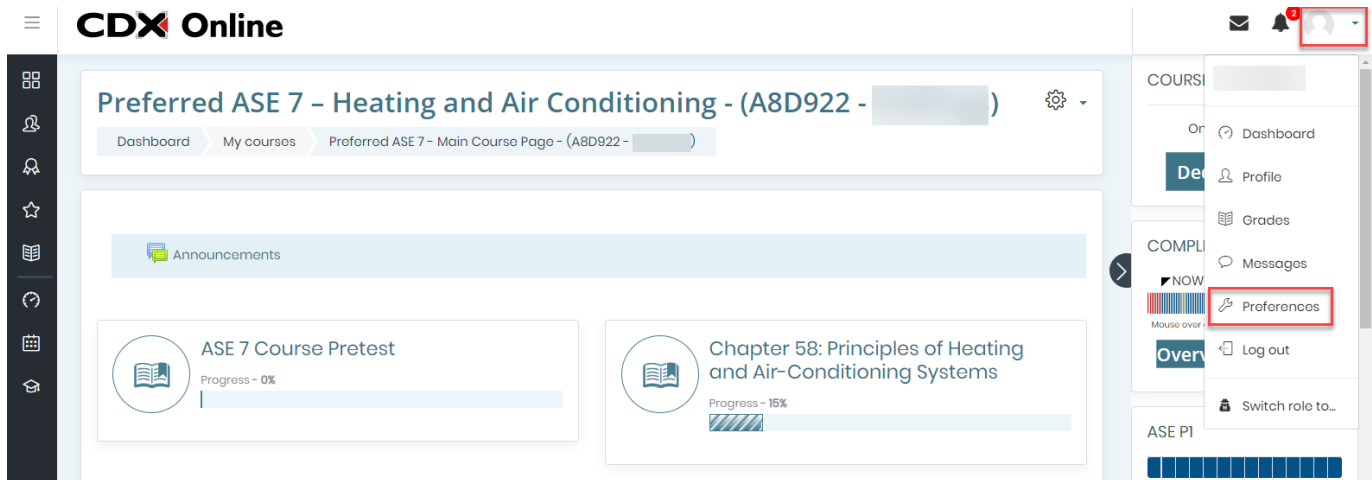


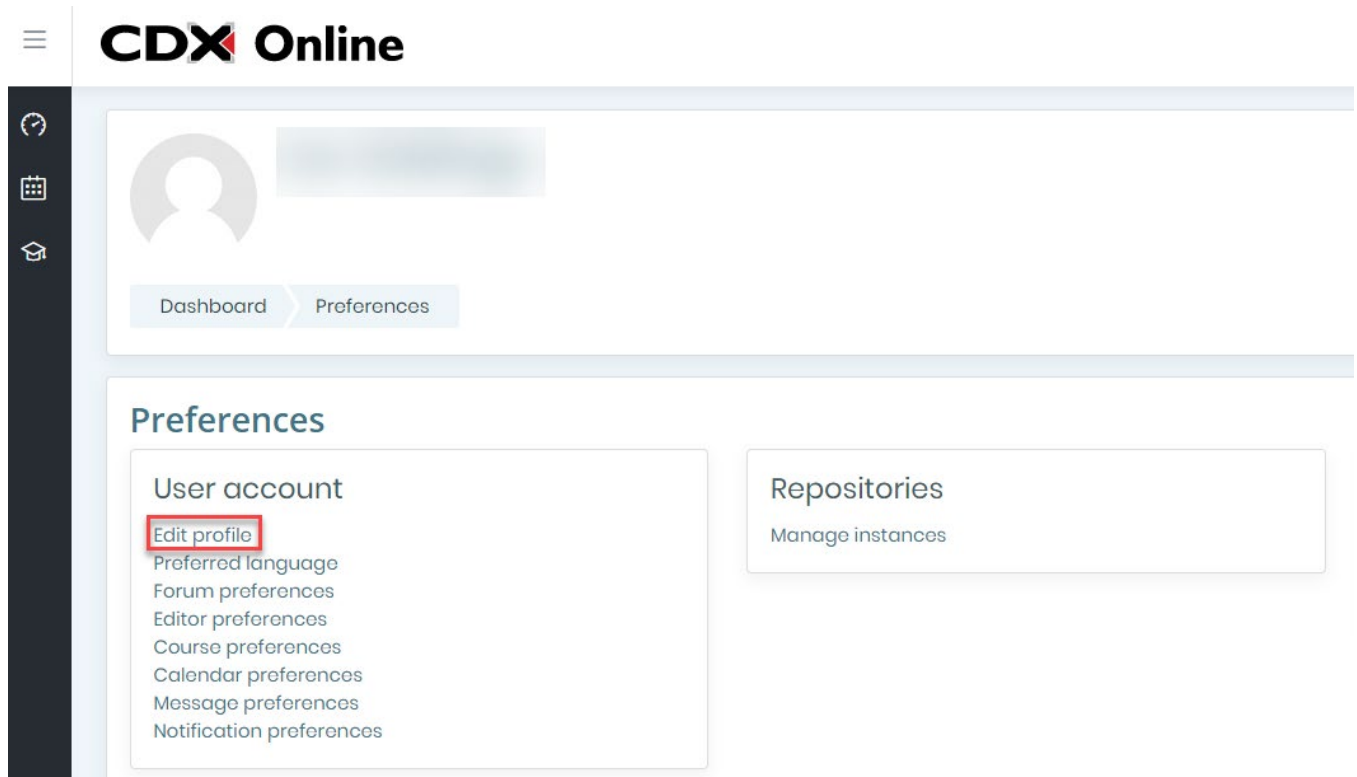
How do I change my profile timezone?

This document provides step-by-step directions on how to change the timezone setting of your profile to ensure that the course clock is in sync with your local time. **Please note:** The default time zone setting for your profile is set to Eastern Standard Time (US).

1. On the course homepage, begin by clicking on the profile picture button at the top right of the screen. This will open a drop down menu of options from which you should click "Preferences."



2. On the following page, look for the "User account" section and click on the first option of "Edit profile."



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3. On the Edit profile page, scroll down until you find the “Timezone” setting. Click on the drop down menu to the right of this label and select a location that matches your local time. **Please note:** The options in this drop down menu are in alphabetical order.
4. When you are satisfied with your selection, scroll to the bottom of the page and click the “Update profile” button to save your changes.

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Accepted file types:
Image files used on the web .gif .jpe .jpeg .jpg .png .svg .svgz

Picture description

▶ Additional names

▶ Interests

▶ Optional

There are required fields in this form marked ⓘ .