
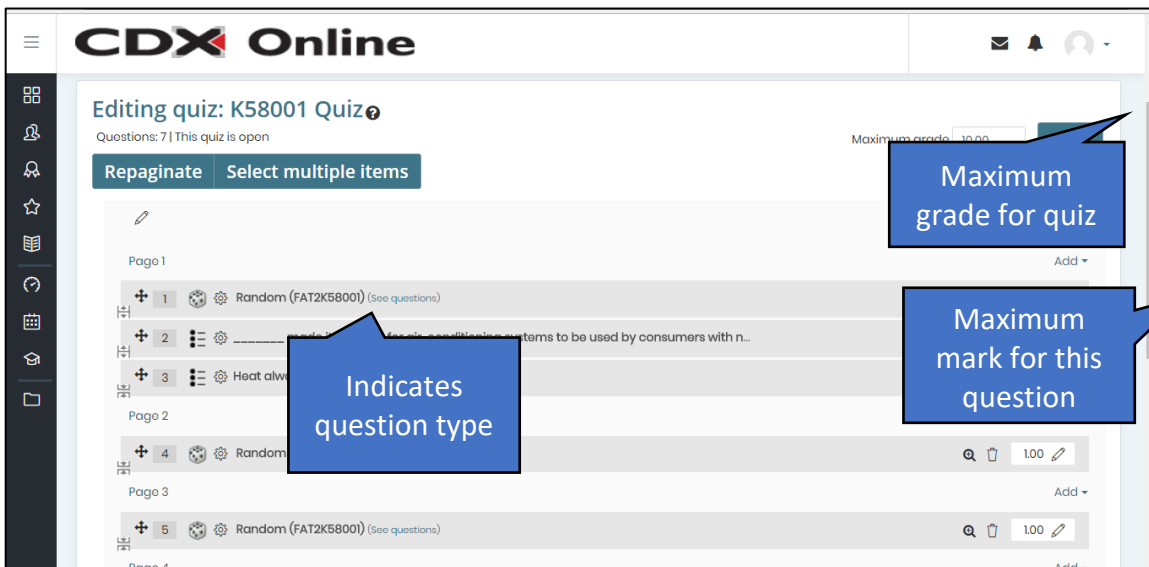


How Do I Modify Quiz Content?

1. Navigate to the Chapter page showing the quizzes and other resources contained in the chapter.
2. Click on the quiz you'd like to make changes in. On the following page, click the **Actions** button 









3. Then, click **Edit quiz**. An edit page opens for the quiz, displaying the number of questions, maximum mark for each, maximum grade for the quiz, and other content-related options.



How Do I Modify Quiz Content?

4. **Please Note:** If students have already begun attempting a quiz, you will not be able to add or remove questions or make other changes that would conflict with their work.

- To move a question to a new location within the quiz, drag the **Move icon**  for the question up or down. The number to the left of the question reflects its order in the quiz.
 - To change the order of questions each time the quiz is attempted, click the **Shuffle checkbox** in the top right corner of the page; click to remove the checkmark if you want the order of questions to remain consistent each time the quiz is attempted.
 - To view an individual question, its answers, technical information, and details about attempt and display options, click the **Preview button**  for the question.
 - To edit an individual question, its category, wording, answers, feedback, and related details such as hints and tags, click the **Edit button**  for the question. **Please Note:** For random questions, clicking this option only lets you change the category from which this random question will be generated. After making edits, click **Save changes** to return to the quiz page.
 - To remove a question, click the **Delete button**  to the right of the question. To delete multiple questions, click **Select multiple items**, click the checkbox next each question you want to delete, then click **Delete selected**.
 - To add a question or a new section, click **Add**  to the right of the section where you want to add the content. Then, click the appropriate option in the Add menu to add a new question you create, a question from a question bank, a randomly generated question, or a new section within the quiz.
 - To change the point value for a question, click the **Edit maximum mark icon**  for the question, enter a new value in the textbox, and press **[Enter]**.
4. When you're finished making edits to the quiz, click **Save** in the top right corner of the quiz page.