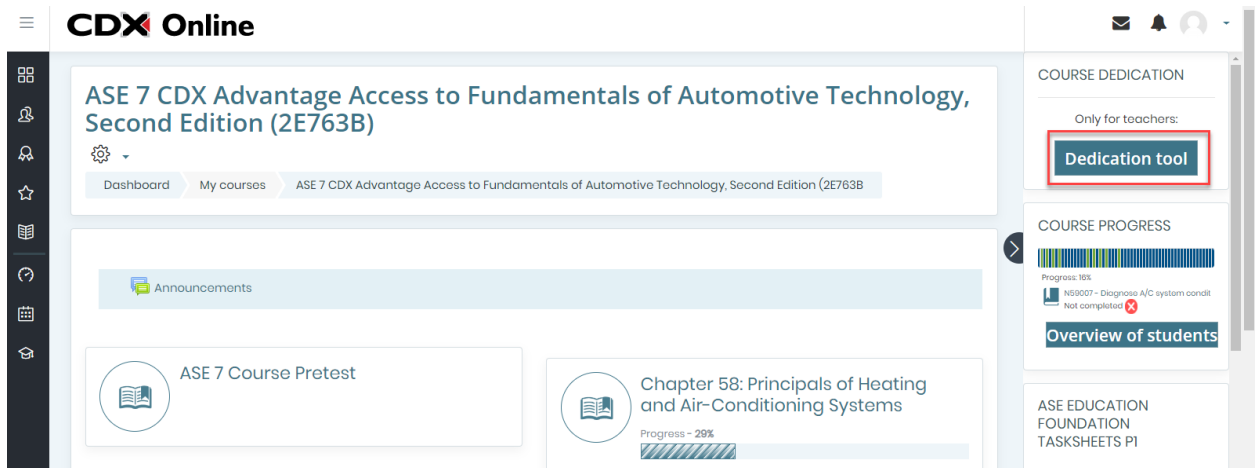


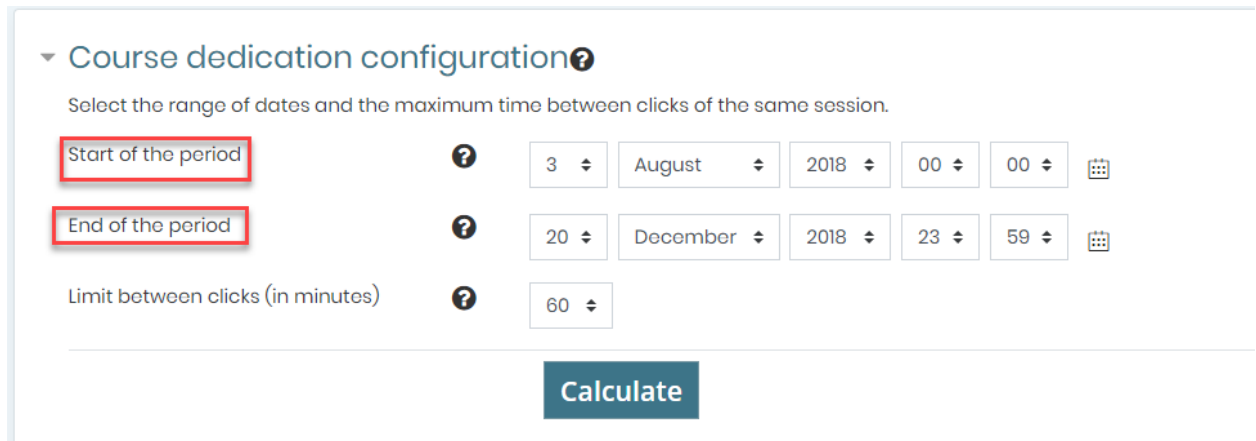
How Do I Track Time for Students' Online Course Activity?

1. On the course front page, find and click on the course Dedication tool from the tracking tab on the right side of the page.



The screenshot shows the CDX Online interface. The main content area displays the course title 'ASE 7 CDX Advantage Access to Fundamentals of Automotive Technology, Second Edition (2E763B)' and a progress bar for 'Chapter 58: Principals of Heating and Air-Conditioning Systems' at 29%. The right sidebar contains a 'COURSE DEDICATION' section with a red box around the 'Dedication tool' button. Below it is a 'COURSE PROGRESS' section showing a progress bar and a task sheet 'ASE EDUCATION FOUNDATION TASKSHEETS PI'.

2. The next page will display the Course dedication configuration section where you may customize the parameters used for capturing your students' time.
3. Start of the period is the date and time you would like to begin capturing student activity. End of the period is the date and time you wish to stop capturing student activity.



The screenshot shows the 'Course dedication configuration' section. It includes a heading 'Course dedication configuration?' and a sub-heading 'Select the range of dates and the maximum time between clicks of the same session.' Below this are three rows of input fields: 'Start of the period' (3 August 2018 00:00), 'End of the period' (20 December 2018 23:59), and 'Limit between clicks (in minutes)' (60). A 'Calculate' button is located at the bottom right.

4. The period between the two is a window of time in which student activity will be reported when the report is calculated.
5. The Limit between clicks setting is a field that you may use to define a single session of online activity for students.

How Do I Track Time for Students' Online Course Activity?

▼ Course dedication configuration?

Select the range of dates and the maximum time between clicks of the same session.

Start of the period ?

End of the period ?

Limit between clicks (in minutes) ?

Calculate

- For example, if you leave the limit default at 60 minutes, the report will display two distinct, active sessions of participation when a student is active and logs out or steps away from their computer for a minimum of 60 minutes before returning. The subsequent time captured will report as a separate session.

6. When satisfied with your selections, click the Calculate button to run the data.

▼ Course dedication configuration?

Select the range of dates and the maximum time between clicks of the same session.

Start of the period ?

End of the period ?

Limit between clicks (in minutes) ?

Calculate

7. The report will display the length of time for which you have captured data, the total time all course participants have been active in that period, and the calculated average of activity per person.

All course members dedication. Click on any name to see a detailed course dedication for it.
Period since *Wednesday, October 31, 2018, 12:00 AM* to *Wednesday, November 28, 2018, 11:29 AM*

Elapsed time: 28 days 12 hours
Total dedication: 42 hours 32 mins
Mean dedication: 14 hours 10 mins

How Do I Track Time for Students' Online Course Activity?

8. At the bottom of this page, you'll also find each course participant along with the duration of their online activity, or their "course dedication."

First name	Last name	Group	Course dedication	Connections per day
Santi	Carzola		14 hours 14 mins	0.32
Carl	Jones		27 hours 34 mins	0.6
Mesut	Ozil		43 mins 45 secs	0.11

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9. You may click on any individual's name to gain further insight into their activity details, including when their activity occurred and the duration of their sessions.
10. You may download the results of the report at any time by clicking the Download in Excel Format button.

Elapsed time: 28 days 12 hours

Total dedication: 14 hours 14 mins

Mean dedication: 1 hour 5 mins

Session start	Duration	IP
Tuesday, November 6, 2018, 1:28 PM	37 mins 54 secs	10.160.240.240
Wednesday, November 7, 2018, 9:39 AM	58 mins 10 secs	10.100.43.38
Saturday, November 10, 2018, 9:19 AM	1 hour 2 mins	10.160.240.240
Saturday, November 10, 2018, 3:27 PM	38 mins 49 secs	10.160.240.240
Monday, November 12, 2018, 9:10 AM	2 hours 35 mins	10.100.43.38
Monday, November 12, 2018, 2:05 PM	1 hour 48 mins	10.100.43.38, 10.100.50.92
Monday, November 12, 2018, 4:55 PM	21 mins 52 secs	10.100.50.92
Tuesday, November 13, 2018, 2:57 PM	18 mins 7 secs	10.100.43.38
Wednesday, November 14, 2018, 6:12 PM	10 mins 53 secs	10.100.43.38
Thursday, November 15, 2018, 9:03 AM	2 hours 56 mins	10.100.43.38
Thursday, November 15, 2018, 2:20 PM	1 hour 2 mins	10.100.43.38, 10.100.50.92
Friday, November 16, 2018, 11:08 AM	25 mins 24 secs	10.160.245.181
Wednesday, November 28, 2018, 10:03 AM	1 hour 18 mins	10.100.43.38

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