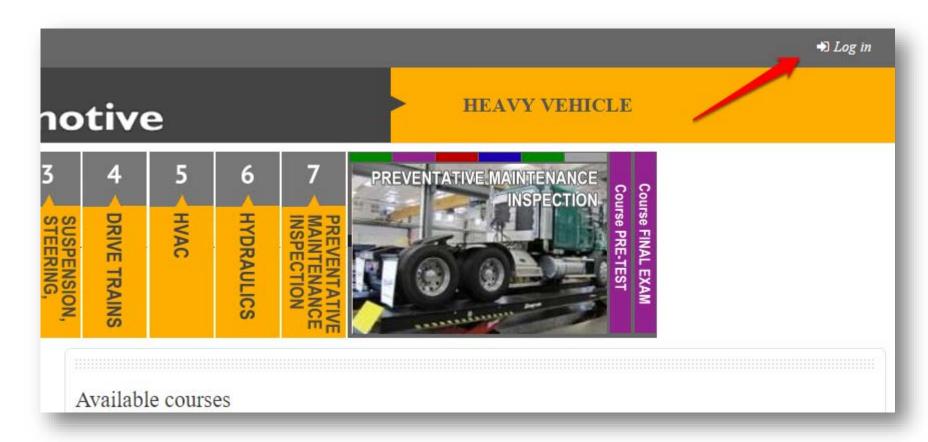
CDX User Manual

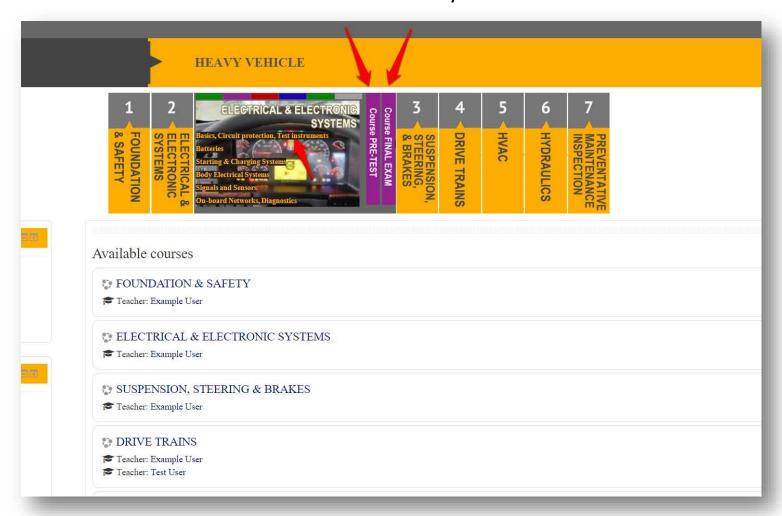
Locking a Quiz

CDX Medium Heavy
For Secondary and Post-Secondary Schools

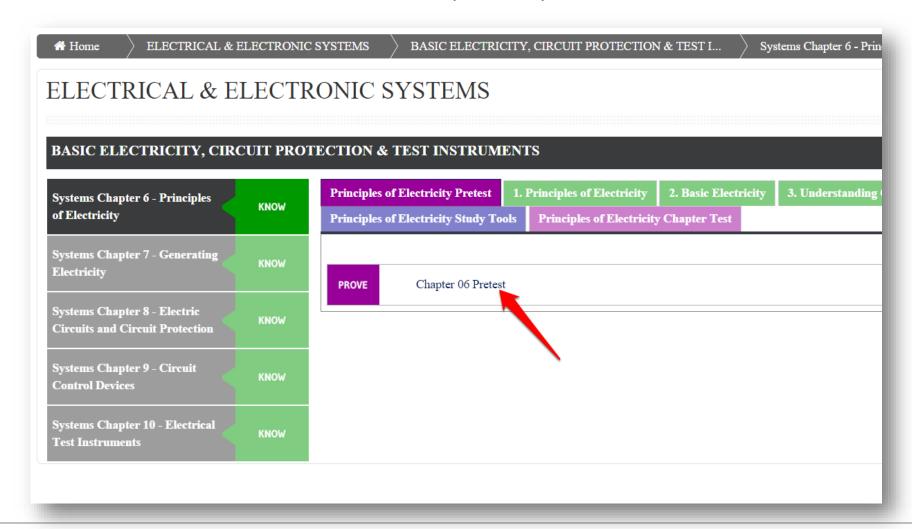
Log into your site with your teacher account.



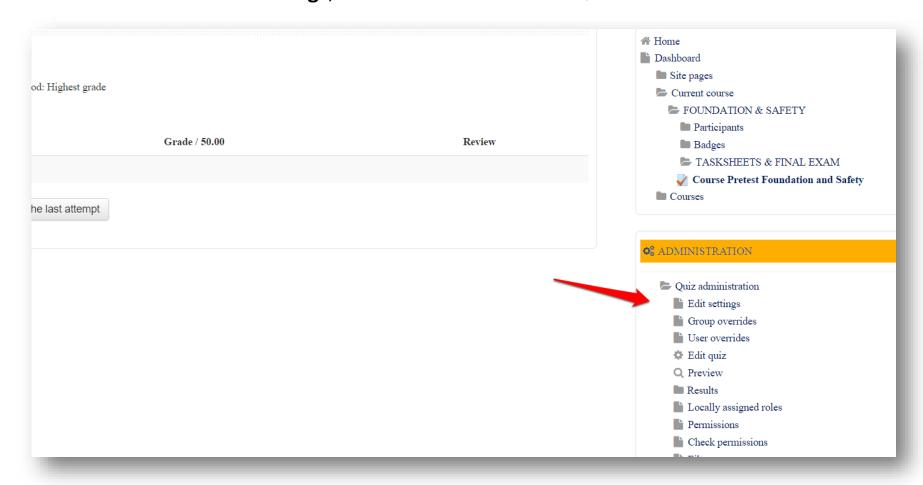
Select the content area where the test you want to lock is located.



Select and open the quiz.



Click **Edit Settings**, under Administration > Quiz Administration.



This page has a couple options for preventing access.

Under "Timing", you can set the Open and Close dates and times.

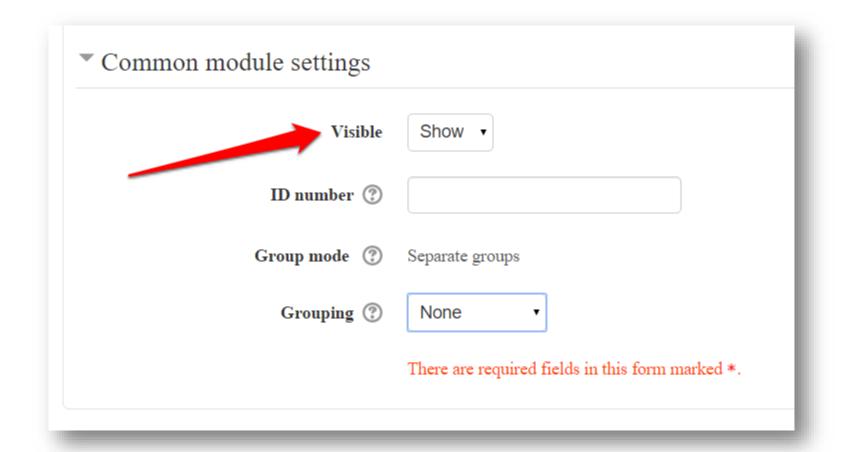
Be sure to check the boxes to enable.

▼ Timing	
Open the quiz ③	15 ▼ September ▼ 2015 ▼ 15 ▼ 02 ▼
Close the quiz	15 ▼ September ▼ 2015 ▼ 15 ▼ 02 ▼
Time limit ③	0 minutes ▼ □ Enable
When time expires ②	Open attempts are submitted automatically
Submission grace period ②	1 days • Enable

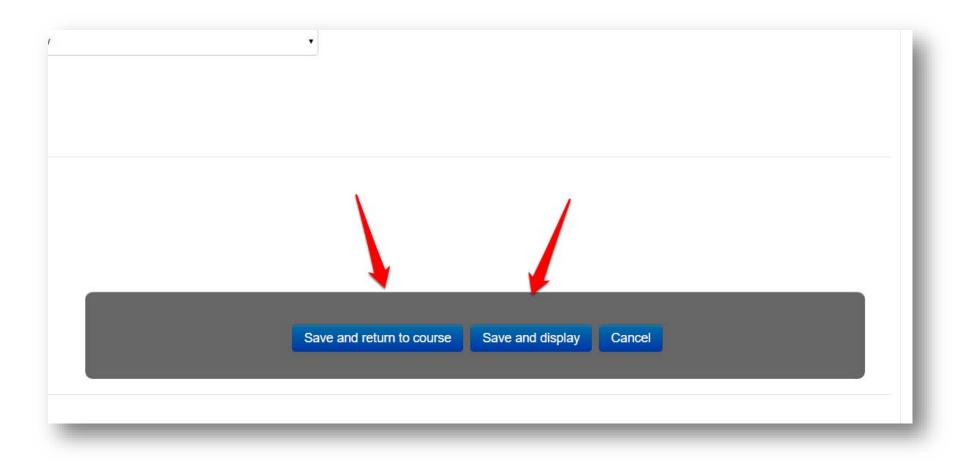
Under "Extra Restrictions on Attempts", you can set a password. Click "Show More..." if you do not see the password field.

Extra restrictions on attempt	ts
Require password* ②	Unmask
Require network address* ②	
Enforced delay between 1st and 2nd attempts*	0 minutes ▼ □ Enable
Enforced delay between later attempts*	0 minutes ▼ ■ Enable
Browser security* ②	None
	Show less

In "Common Module Settings", If a quiz is "hidden", students can see the link, but cannot access it.

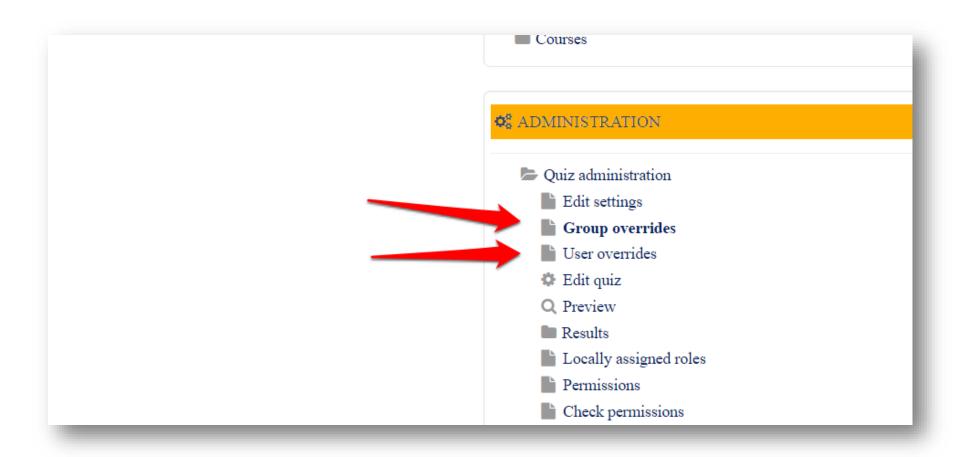


When you make your changes, click "Save and Display" to save and return to the test.

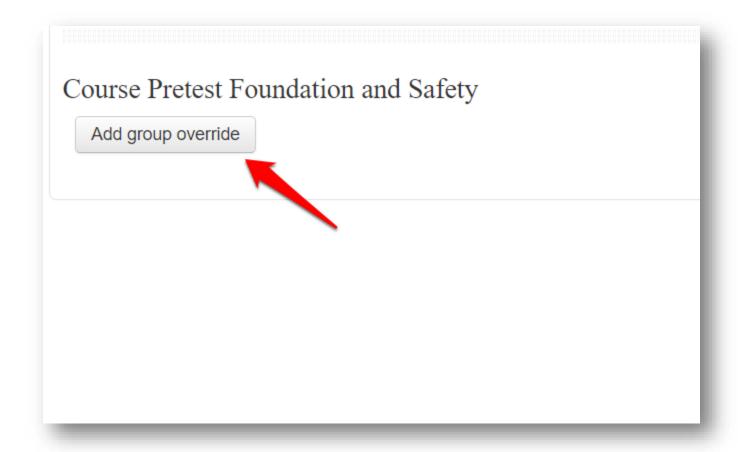


GROUP OR USER OVERRIDES

You can override some settings for a particular user or group. Open the quiz, and choose either Group or User Overrides



Click "Add Group/User Override"



First, select the Group or User these settings are for.

Then, select your settings. These will be specific for the user or group you selected.

When finished, click save.

Override group*	Tutorial Group •	
Require password ②	Unmask	
Open the quiz	15 v September v 2015 v 15 v 32 v Enable	
Close the quiz	15 T September T 2015 T 15 T 32 T Enable	
Time limit ②	0 minutes ▼ ■ Enable	
Attempts allowed	Unlimited ▼	
	Revert to quiz defaults	
→	Save Save and enter another override Cancel	
	There are required fields in this form marked *.	

Additional help and tutorials can be found at:

http://cdxauto.com/support

