CDX User Manual

MHT Tasksheets

CDX Medium Heavy

www.cdxauto.com/TrainingLibrary

FINDING TASKSHEETS

Log in with your *teacher* account that you were given.

Choose the area you are working in, to find tasksheets. There is also a link to tasksheets in the media gallery:

Open the tasksheet menu either through Study Tools, or, lower on the left hand menu:

Select tasksheets from the list:

You will now see the tasksheet list. You can choose what Taskheet Topic Group you want at the top, or, just scroll down.

To open a tasksheet, just select the title. This will open the tasksheet in a "lightbox" that can be closed when you are done.

FILLING, SAVING, AND PRINTING

You can fill the tasksheet and print right in the browser.
If you wish to fill and SAVE, you may need to save first, and fill the PDF on your computer. Not in the browser.

To print, hover your cursor in the bottom right to use Adobe Reader's tasksheet tools. OR, you may need to right click, and select "print".
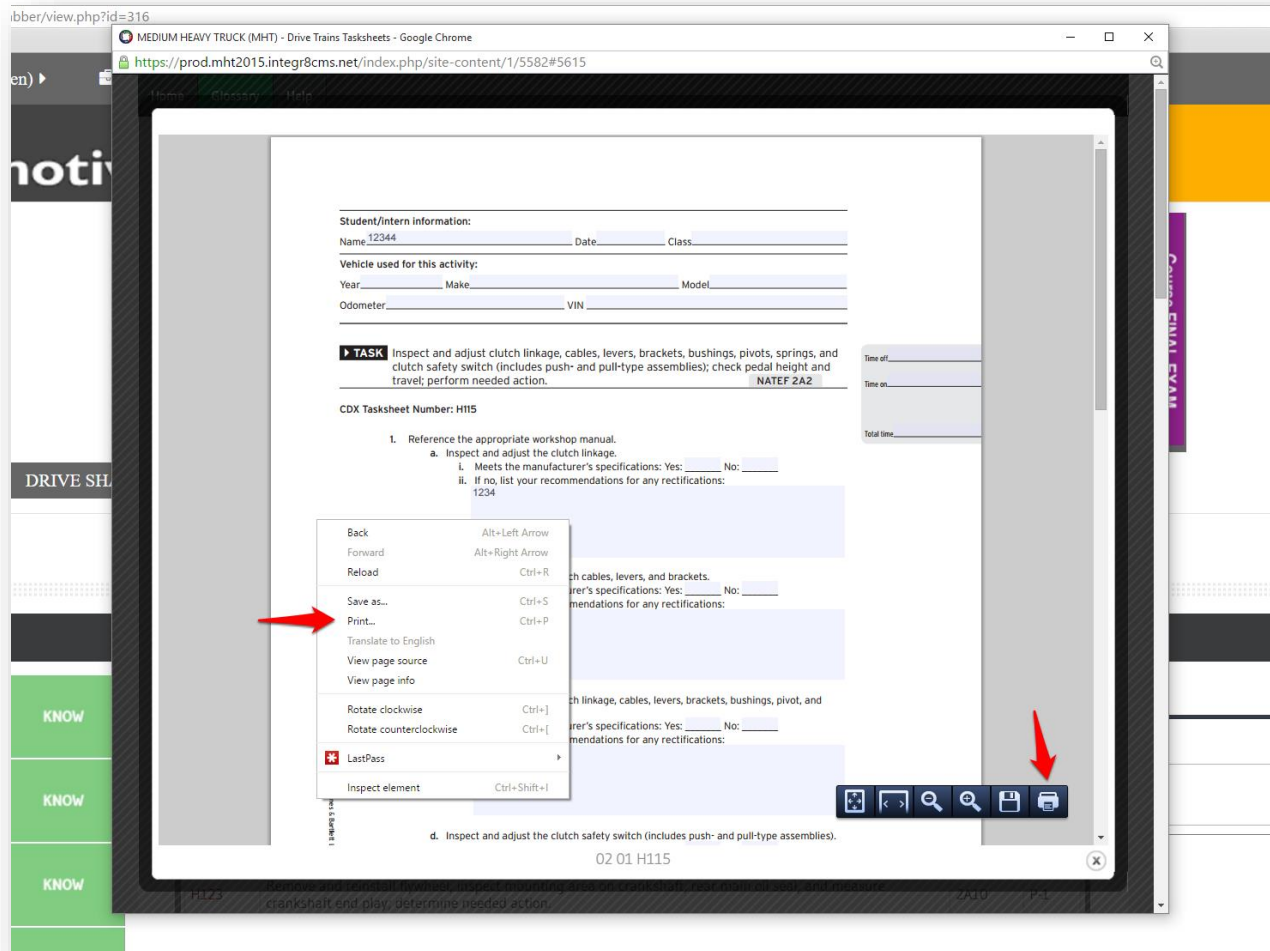
To save, hover your cursor in the bottom right to use Adobe Reader's tasksheet tools. OR, you may need to right click, and select "Save As".
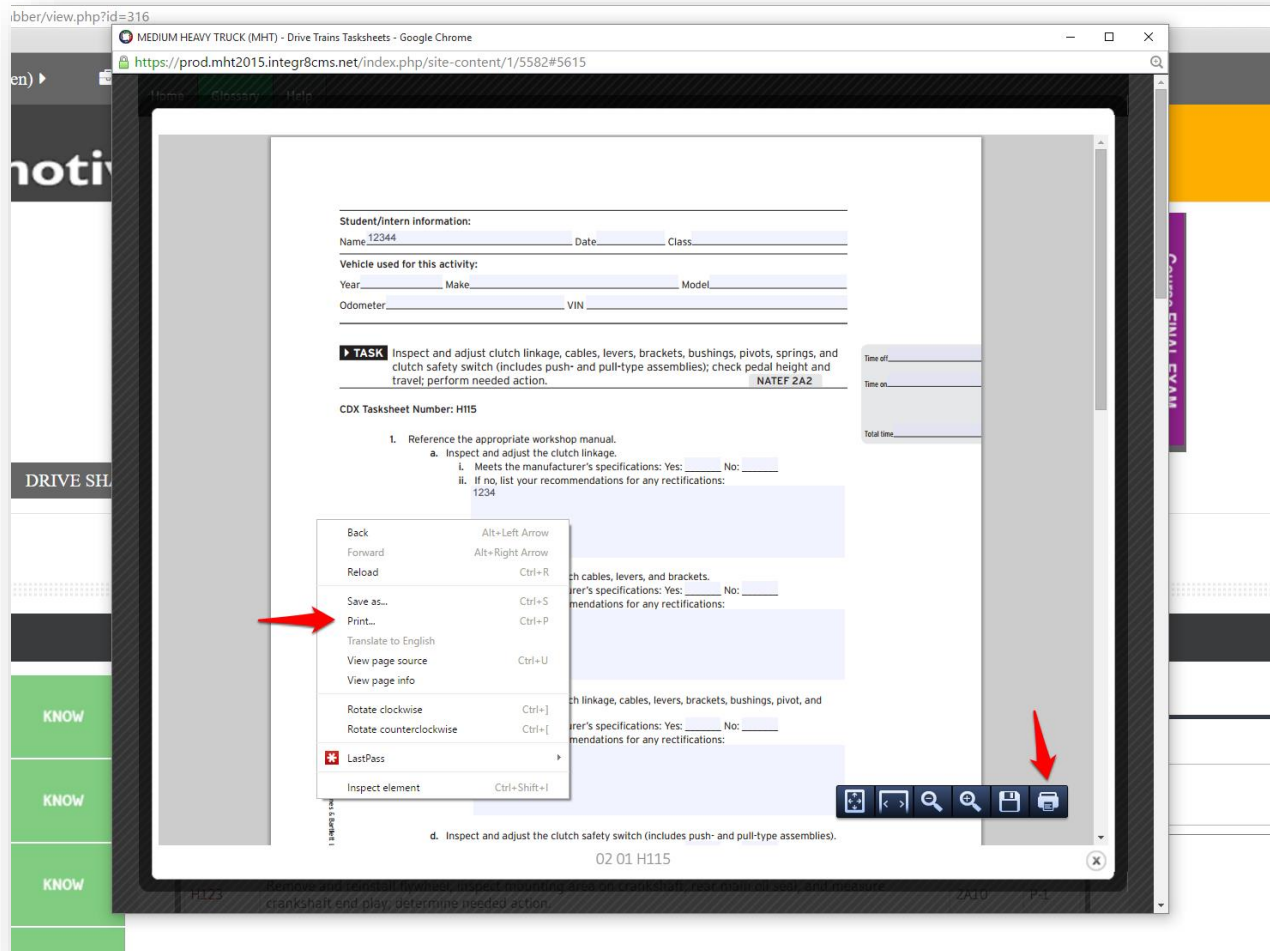
To close, just close the tasksheet lightbox by clicking the close "X" in the bottom right. This will bring you back to your list of tasksheets.
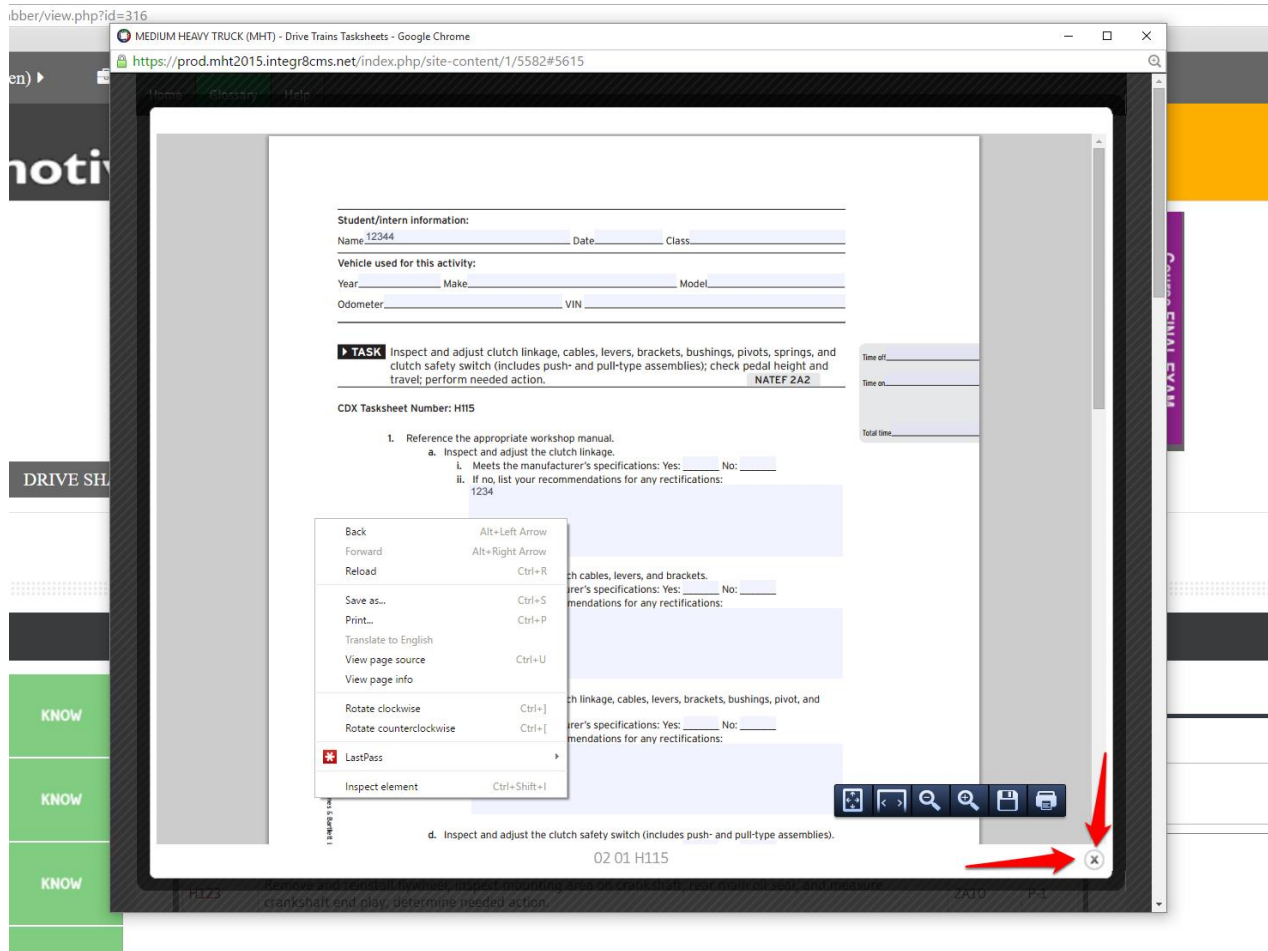
For more tutorials and support, please visit our support pages:

http://cdxauto.com/support