See and Change Student’s Attempts in your MHT2015 CDX Course

1. To begin, navigate to your CDX Course page.

2. Then log in to your instructor account.

3. Begin by navigating to the course section that contains the assignment whose attempts you would like to view or edit.
4. Then hover your mouse over the drop down menu at the top of the page titled This Course.

5. From the drop down menu that appears click on the option titled Grades.

6. This will bring you to the Gradebook for that course.
7. The Gradebook displays as a spreadsheet with the students’ names in a column on the left and the assignments being listed in a row across the top.

8. Clicking on the name of any of the assignments brings you to a page with a list of all student attempts.
9. This page will show which students have taken the assignment, how many times they attempted the assignment, when they attempted the assignment, how long they spent in the assignment, the grade they received, and how many points they received on each question.

10. To see a more detailed view of an individual attempt, click on the Review Attempt button underneath the student’s name.
11. This will bring you to a page that lists all of the previous details as well as displaying each question that the student received on their attempt.

12. For each question, you will be able to see what question they were asked, what answer they chose, what the correct answer is, what feedback the student received, and a brief history of their interaction with that question.
13. If you would like to add comments to or modify the points received for any question, navigate to that question and click on the Make Comment or override Mark button.

14. This will bring you to a page with a text field to type in a comment and a Mark field that will let you modify how many points the student received for the question.
15. Once you have completed this page, click the save button at the bottom left of the page to save your comment or score change.